



Santee School District

SCHOOLS

- Cajon Park
- Carlton Hills
- Carlton Oaks
- Chet F. Harritt STEAM
- Hill Creek
- Pepper Drive
- PRIDE Academy
at Prospect Avenue
- Rio Seco
- Sycamore Canyon
- Alternative
Success Program

BOARD OF EDUCATION REGULAR MEETING AGENDA March 1, 2022

District Mission

Providing an extraordinary education in an inspiring environment with caring people

Page #:

A. OPENING PROCEDURES – 6:00 p.m.	5
<ol style="list-style-type: none"> 1. Call to Order and Welcome 2. District Mission 3. Pledge of Allegiance 4. Approval of Agenda 	
B. REPORTS AND PRESENTATIONS	6
<ol style="list-style-type: none"> 1. SSD Proud Moments 2. Superintendent's Report <ol style="list-style-type: none"> 2.1. Developer Fees and Collection Report 2.2. Use of Facilities Report 2.3. Enrollment Report 	 7 8 9
C. PUBLIC COMMUNICATION	10
<i>During this time, citizens are invited to address the Board of Education about any item not on the agenda. Requests-to-speak should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to three (3) minutes. Meetings are recorded.</i>	
D. CONSENT ITEMS	11
<i>Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request to speak cards should be submitted in advance.</i>	
Superintendent	
1.1. <u>Approval of Minutes</u>	12
It is recommended that the Board of Education approve meeting minutes with any necessary modifications.	
1.2. <u>Approval of Statement of Work with BTS Spark</u>	22
It is recommended that the Board of Education approve the Statement of Work with BTS Spark for individual coaching for six (6) District leaders.	

Business Services

- 2.1. **Approval/Ratification of Travel Requests** 28
It is recommended that the Board of Education ratify the authorization granted to personnel requesting out-of-district travel as listed in the item.
- 2.2. **Approval/Ratification of General Services Agreements** 30
It is recommended that the Board of Education approve/ratify agreements with General Service Providers as presented.
- 2.3. **Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)** 32
It is recommended that the Board of Education approve/ratify expenditure transactions charged to District P-Cards for the month of January 2022.
- 2.4. **Authorization to Purchase Truck for Maintenance and Operations Department** 36
It is recommended that the Board of Education authorize the purchase of a new truck for the Maintenance and Operations Department to be used primarily by the Director and Coordinator when conducting District business.
- 2.5. **Acceptance of Donations, Grants and Bequests** 37
It is recommended that the Board of Education accept donations, grants, and/or bequests listed in the item and authorize letters of appreciation to be sent on behalf of the Board.

Educational Services

- 3.1. **Approval of Memorandum of Understanding with Central State University for Placement of Student Teachers in the Career Plus Early Childhood Education Major** 39
It is recommended that Board of Education approve the Memorandum of Understanding with Central State University for Placement of Student Teachers in the Career Plus Early Childhood Education Major.

Human Resource/Pupil Services

- 4.1. **Personnel, Regular** 42
It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations, and dismissals.
- 4.2. **Approval to Create Dispatcher/Driver Job Description** 44
It is recommended that the Board of Education approve the creation of a Dispatcher/Driver job description.
- 4.3. **Approval to Create Safety & Training Instructor Job Description** 47
It is recommended that the Board of Education approve the creation of a Safety & Training Instructor job description.
- 4.4. **Ratification of Short-Term Services Agreement** 50
It is recommended that the Board of Education ratify the short-term services agreement.
- 4.5. **Approval of Internship Affiliation Agreement with San Diego County Superintendent of Schools (SDCOE)** 51
It is recommended that the Board of Education approve the internship affiliation with San Diego County Superintendent of Schools (SDCOE).
- 4.6. **Adoption of Resolution No. 2022-11 for Non-Reelection of Temporary Certificated Non-Management Employees** 58
It is recommended that the Board of Education adopt Resolution No. 2022-11, regarding the non-reelection of temporary certificated non-management employees.

E.	DISCUSSION AND/OR ACTION ITEMS	61
	<i>Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.</i>	
	Superintendent	
1.1.	<u>Summary of California Endemic Plan, K12 Education</u>	62
	This is an informational item.	
	Business Services	
2.1.	<u>Approval of Second Interim Report for 2021-22</u>	63
	It is recommended that the Board of Education approve a positive certification for the Second Interim Report regarding the District's ability to meet its financial obligations for the 2021-22 fiscal year and two subsequent years.	
2.2.	<u>Approval of Monthly Financial Report</u>	64
	It is recommended that the Board approve the Monthly Financial Report for January 2022.	
	Human Resource/Pupil Services	
3.1.	<u>Ratification of Memorandum of Understanding (MOU) Between Santee School District and California School Employees Association and its Santee Chapter #557</u>	67
	It is recommended that the Board of Education approve the Memorandum of Understanding between Santee School District and the California School Employees Association and its Chapter #557.	
F.	BOARD POLICIES AND BYLAWS	69
1.1.	<u>First Reading: Revised Board Policies (BP)</u>	70
	<ul style="list-style-type: none">• BP 6112 – School Day• BP 6143 – Courses of Study	
	Revised Board Policies are being presented for a First Reading. Action, if any, is at the discretion of the Board of Education.	
G.	BUDGET WORKSHOP	75
	<i>Administration will provide information and recommendations to the Board of Education regarding the development of the operating budget for the 2022-23 fiscal year. The following topics will be discussed:</i>	
	<ol style="list-style-type: none">1. State Budget Update2. Average Daily Attendance and LCFF Funding3. Revised Multi-Year Projection4. Budget Advisory Committee Considerations5. Significant Unrestricted General Fund Budget Changes6. New Restricted Programs and Costs<ol style="list-style-type: none">a. COVID Related Fundsb. Expanded Learning Opportunity Program (ELOP)c. Student Engagement and Well-Beingd. Special Education Alternative Dispute Resolution and Learning Recoverye. Universal PreK	

This is an information item. Action, if any, is at the discretion of the Board.

	<u>Page #:</u>
H. EMPLOYEE ASSOCIATION COMMUNICATION	77
I. ORGANIZATIONAL BUSINESS	77
J. BOARD COMMUNICATION	77
K. CLOSED SESSION	77
1. <u>Conference with Labor Negotiator</u> (Gov't. Code § 54957.6) <i>Purpose: Negotiations</i> <i>Agency Negotiators: Tim Larson, Assistant Superintendent</i> <i>Employee Organizations: Santee Teachers Association (STA); and</i> <i>Classified School Employees Association (CSEA)</i>	
2. <u>Public Employee Performance Evaluation</u> (Gov't. Code § 54957) <i>Superintendent</i>	
L. RECONVENE TO PUBLIC SESSION	77
M. ADJOURNMENT	77

Please note: Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting. As of this posting, the next regular meeting of the Board of Education will be held in-person on March 15, 2022, at 6:00 p.m. Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.

Members present:

- Levens-Craig
- El-Hajj
- Fox
- Burns
- Ryan

ITEM A. OPENING PROCEDURES – 6:00 P.M.

1. Call to Order and Welcome
2. District Mission
 - *Providing an extraordinary education in an inspiring environment with caring people*
3. Pledge of Allegiance
4. Approval of Agenda for the March 1, 2022, regular meeting

Agenda Item A.

Item B. REPORTS AND PRESENTATIONS

The following items are presented for Board information:

1. SSD Proud Moments
2. Superintendent's Report
 - 1.1. Developer Fees and Collection Report
 - 1.2. Use of Facilities Report
 - 1.3. Enrollment Report

DEVELOPER FEES COLLECTION REPORT
2021-22
CUMULATIVE THROUGH MARCH 01, 2022

Residential Rate: \$2.35 per square foot - effective 6/20/18; \$3.38 per square foot - effective 3/18/2020
Commercial Rate: \$0.38 per square foot - effective 6/20/18; \$0.41 per square foot - effective 5/17/2020
Self Storage Rate: \$0.07 per square foot - effective 6/20/18; \$0.03 per square foot - effective 5/17/2020

COM	RES	SS ADDRESS	DATE OF COLLECT.	SQUARE FEET	AMOUNT	SCHOOL OF ATTENDANCE
	X	8615 Placid View Dr	08/24/21	895	\$3,025.10	CFH
	X	313, 317, 321, 325, 329 Brookside Way & 312, 316, 320, 324, 328 Canoe Court	09/01/21	20,388	\$68,911.44	RS
	X	8531 S Slope Dr	09/07/21	687	\$2,322.06	CFH
	X	10963 Columbus St	09/07/21	1,312	\$4,434.95	HC
X		8617 Cuyamaca St	09/13/21	4,127	\$1,692.07	PA
	X	8874 Ellsworth Circle	09/17/21	994	\$3,359.72	PA
	X	401, 405, 409, 413 Lake Shore Way	11/03/21	8,208	\$27,743.04	RS
	X	313, 317, 321, 325, 329 Canoe Ct & 312, 316, 320, 324, 328 Paddle Ct	11/03/21	20,388	\$68,911.44	RS
	X	312, 316, 320, 324, 328 Waverunner Ct & 313, 317, 321, 325, 329 Paddle Ct	11/03/21	20,388	\$68,911.44	RS
	X	421, 425, 429 Lake Shore Way	11/03/21	6,238	\$21,084.44	RS
X		8701 Cuyamaca St	11/22/21	969	\$397.29	PA
	X	9223 Dalehurst Rd	11/24/21	715	\$2,416.70	SC
	X	1341 Clove St	12/02/21	510	\$1,723.80	PD
	X	10653 Holborn Ct.	12/03/21	749	\$2,531.62	HC
	X	10723 Valor Pl	12/21/21	522	\$1,764.36	HC
	X	8657 Rumson Dr	01/10/22	869	\$2,599.22	CO
	X	11305 Canyon Park Dr.	01/13/22	1,000	\$3,380.00	PD
	X	9369 Prospect Ave	01/14/22	1,000	\$3,380.00	PA
	X	9756 Domer Rd	01/25/22	623	\$2,105.74	SC
	X	11537 Woodside Terrace	01/26/22	1,924	\$6,503.12	PD
	X	10009 Beck Dr	01/31/22	568	\$1,919.84	RS
X		9310 Dalehurst Rd	02/15/22	2,500	\$1,025.00	SC
	X	303, 307, 311 Lagoon Way	02/16/22	6,238	\$21,084.44	RS
	X	312, 316, 320, 324, 328 Lagoon Way & 313, 317, 321, 325, 329 Waverunner Ct	02/16/22	20,388	\$68,911.44	RS
TOTAL PAGE 1					\$390,138.27	

*Additional square footage (total is over 500 square feet)
** Fee Exempt - Senior / Elder Care Facility
*** Fee Exempt - Less than 500 square feet
**** Fee Exempt - Religious Facility

Requests for Use of Facilities

<i>Fiscal Year:</i>		<i>Report For:</i>										<i>Week Starting</i>	
2021-2022		March 1, 2022											
Site	Organization	Facility(ies) Used	Date From	Date To	Day(s) of the Week	From Time	To Time	Total Days	Total Hours	Attend	Fees	This Week	Board Meeting
Carlton Oaks	Santee School District Training by Special Ed	Multi-Purpose Room	3/2/2022	3/2/2022	Wednesday	8:00 AM	4:00 PM	1					3/1/2022

**Santee School District
ENROLLMENT REPORT
2/25/2022
Month 8 Week 1
School Week 28**

SCHOOL	REGULAR ED													SPECIAL ED								Total All										
	EAK 5yo	TK	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	02/25/22	02/26/21	# Diff	% Diff	TK	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	02/25/22	02/26/21	# Diff	% Diff	02/25/22	02/18/22	# Diff
Cajon Park		8	72	71	82	86	94	104	100	94	113	824	885	-61	-6.9%	9	7	6	5	6	11	5	8	6	63	67	-4	-6.0%	887	880	7	
Carlton Hills	12	24	47	58	51	53	58	57	61	75	70	566	644	-78	-12.1%	9	9	3	8	5	4	3	3	5	49	32	17	53.1%	615	614	1	
Carlton Oaks			85	76	71	86	80	83	104	84	89	758	789	-31	-3.9%	7	6	8	7	12	6	10	8	5	69	74	-5	-6.8%	827	827	0	
Chet F. Harritt	13	12	60	63	69	69	70	52	76	46	47	577	600	-23	-3.8%	0	0	0	0	0	7	5	6	4	22	13	9	0.0%	599	602	-3	
Hill Creek	11	24	72	80	79	76	78	69	61	53	59	662	713	-51	-7.2%	1	4	4	5	6	6	0	0	0	26	26	0	0.0%	688	691	-3	
Pepper Drive	8		58	71	66	86	90	96	84	90	122	771	806	-35	-4.3%	0	0	0	0	0	0	0	0	0	0	0	10	-10	-100.0%	771	773	-2
Pride Academy	22		71	75	78	44	51	71	65	53	52	582	513	69	13.5%	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	582	586	-4
Rio Seco			96	95	87	84	97	111	89	113	104	876	876	0	0.0%	7	9	8	4	6	10	8	8	6	66	47	19	40.4%	942	937	5	
Sycamore Canyon	20		47	56	57	40	53	38	26	0	0	337	352	-15	-4.3%	0	0	0	0	0	0	0	0	0	0	10	-10	0.0%	337	338	-1	
SUBTOTAL	44	110	608	645	640	624	671	681	666	608	656	5953	6178	-225	-3.6%	1	36	35	30	30	35	38	31	33	26	295	279	16	5.7%	6248	6,248	0
Alternative School		1	7	5	7	7	8	3	7	4	5	54	27	27	100.0%	1	1									2				56	54	2
Santee Success											1	1	6	-5	-83.3%											0	0	0	0.0%	1	3	-2
NPS												0	0	0	0	0	0	1	0	1	1	3	2	4	12	14	-2	-14.3%	12	12	0	
SUBTOTAL	7	5	7	7	8	3	7	4	6	55	33	22	66.7%	0	1	1	1	0	1	1	3	2	4	14	14	0	0.0%	69	69	0		
TOTAL	44	110	615	650	647	631	679	684	673	612	662	6008	6,211	-203	-3.3%	1	37	36	31	30	36	39	34	35	30	309	293	16	5.5%	6317	6317	0

Please note: Special Ed, PK, & EAK 4 yr olds listed below are not reflected in the total count above because they do not receive ADA.

	PK	EAK 4yo	Total All
Cajon Park	0	0	887
Carlton Hills	0	12	627
Carlton Oaks	0	0	827
Chet F Harritt	0	10	609
Hill Creek	0	13	701
Pepper Dr	0	16	787
Pride Academy	0	0	582
Rio Seco	0	0	942
Sycamore Canyon	104	0	441
Total PK/EAK	104	51	155

Total Enrollment Including PK
6472

Item C. PUBLIC COMMUNICATION

During this time, citizens are invited to address the Board of Education about any item not on the agenda. The Board has a policy limiting any speaker to three (3) minutes. The Board may not take action on any item presented. Requests-to-speak, should be submitted in advance. Meetings are recorded.

Agenda Item C.

Item D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Requests-to-speak should be submitted in advance.

Agenda Item D.

Consent Item D.1.1.
Prepared by Dr. Kristin Baranski
March 1, 2022

Approval of Minutes

BACKGROUND:

Presented for Board approval –

- February 15, 2022, regular meeting minutes
- February 22, 2022, special meeting minutes

RECOMMENDATION:

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion: _____ Second: _____ Vote: _____ Item D.1.1.

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

February 15, 2022
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Levens-Craig called the meeting to order at 6:00 p.m.

Members present:

Elana Levens-Craig, President
Dianne El-Hajj, Vice President
Ken Fox, Clerk
Dustin Burns, Member
Barbara Ryan, Member

Administration present:

Dr. Kristin Baranski, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
Lisa Arreola, Executive Assistant and Recording Secretary

2. District Mission

President Levens-Craig welcomed those present and invited the audience to recite the District Mission.

3. Pledge of Allegiance

Lisa Arreola, Executive Assistant, led members, staff, and audience, in the Pledge of Allegiance.

4. Approval of Agenda

President Levens-Craig presented the agenda for approval. Member Fox moved approval.

Motion:	<u>Fox</u>	Levens-Craig	<u>Aye</u>	Burns	<u>Aye</u>
Second:	<u>Burns</u>	El-Hajj	<u>Aye</u>	Ryan	<u>Aye</u>
Vote:	<u>5-0</u>	Fox	<u>Aye</u>		

President Levens-Craig announced today's meeting would be adjourned in memory of Mr. Gene Chubb and Pastor Harold Brown, who recently passed. She read the following in their honor:

Mr. Gene Chubb, who passed away on February 3rd, was cofounder of RCP Block & Brick, a family owned and operated business since 1947.

Mr. Chubb was a beloved member of our community and lent his support to many community projects over the years, including Santee School District and Foundation events. Gene was a loyal member of the Rotary Club of Santee-Lakeside for almost twenty years.

Gene will be missed and leaves a void that likely can never be filled. Knowing Gene was an honor. We extend our deepest sympathy to his wife Susie, their family, and the entire RCP Block & Brick family.

Pastor Brown became a community leader dedicated to helping others. As founder and CEO of the East County Transitional Living Center (ECTLC) in El Cajon, he championed programs that have helped thousands of people escape homelessness and find hope instead of despair. Pastor Brown was loved by many and will be deeply missed. We extend our deepest sympathy to his family.

B. REPORTS AND PRESENTATIONS

1. SSD Proud Moments

President Levens-Craig shared the following message from Ted Hooks, Principal at Chet F. Harritt STEAM School, while a slideshow played for the audience.

Chet F. Harritt STEAM School is proud to be returning to assemblies and events on campus that reinforcing learning, teamwork, and interpersonal social skills.

Last month, we had our first school assemblies on campus since March of 2020. Our children in EAK through grade 5 came out to see the California Dairy Council Mobile Classroom to learn about dairy cows, how dairies work, and healthy choices. Meeting a live cow named Winter allowed them to connect learning to the real world. Since these was our first schoolwide assemblies, there were many new memories made. Children even wrote letters to Mr. Miller, the host, and Winter, herself.

Our Middle Schoolers in grades 6-8 have been engaged in outdoor spirit events this year. Each homeroom has a team color and team name. When they gather, they engage in friendly competitions between homerooms. We are happy to see their sportsmanship and determination during these events. These are the skills that directly translate to the classroom and help build stronger bonds.

We are so proud that we can safely come together in these ways. It reminds us of the importance of fun and friends in the learning process.

2. Superintendent's Report

- 1.1. Developer Fees and Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report

3. Supplemental Local Control Accountability Plan (LCAP) Update

Dr. Stephanie Pierce, Assistant Superintendents of Educational Services, and Karl Christensen, Assistant Superintendent of Business Services, presented the one-time supplement to the 2021-22 LCAP Annual update. The presentation included updates on the Supplement to the Annual Update to the 2021-22 Local Control and Accountability Plan; 2021-22 Local Control Funding Formula (LCFF) Budget Overview for Parents Data Input Sheet; and the 2022 LCAP Executive Summary.

Dr. Pierce shared the supplemental LCAP is a one-time mid-year report as part of the California Budget Act. This plan provides a description for how and when the District has engaged with educational partners on the use of the funds. The three funds described are the Expanded Learning Opportunity Plan (ELOP), Educator Effectiveness Funds and the Transitional Kindergarten (TK) planning grant. She explained these funds came after the District's LCAP was written.

Dr. Pierce noted the other sections were how the District engaged educational partners for the use of Federal funds. She explained the District was aware of these funds when developing the LCAP and were integrated based on what was known at the time. The other requirement includes presentation of local achievement measures, which occurred at our January 18th Board meeting.

Dr. Pierce noted other requirements would be presented at the LCAP Annual Review, virtual community forum, on February 22 at 6:00 pm, for educational partner input. She explained the Executive Summary includes the recent metrics and analysis and a section devoted to implementation of the District's LCAP action steps.

Mr. Christensen provided an overview of the actions and services implementation from the Executive Summary and reviewed the last State requirement is to update the parent friendly budget.

President Levens-Craig expressed her gratitude towards Dr. Pierce and Mr. Christensen for the preparation of the documents and their presentation.

C. PUBLIC COMMUNICATION

President Levens-Craig invited members of the audience to address the Board about any item not on the agenda. There were 16 requests to speak for item E.1.2. Return to Local Control Making Authority and Recommendation of Proposed Vaccination Mandate.

D. CONSENT ITEMS

President Levens-Craig invited comments from the public on any item listed under Consent. There were no public comments.

- 1.1. Approval of Minutes
- 2.1. Approval/Ratification of Travel Requests
- 2.2. Approval/Ratification of Expenditure Warrants
- 2.3. Approval/Ratification of Purchase Orders
- 2.4. Approval/Ratification of Revolving Cash Report
- 2.5. Acceptance of Donations, Grants, and Bequests
- 2.6. Approval of Agreements for Mileage Reimbursement In Lieu of District Transportation
- 2.7. Authorization to Purchase Truck for Maintenance and Operations Department – *pulled from agenda*
- 3.1. Approval of Nonpublic Agency Master Contract with New Haven Youth Services for Therapeutic Behavioral Services
- 4.1. Personnel, Regular
- 4.2. Approval of New Probationary Teachers – *pulled for separate consideration*

Member Burns asked that item D.4.2. Approval of Probationary Teachers be pulled for separate consideration. President Levens-Craig shared Consent Item D.2.7. Authorization to Purchase Truck for Maintenance and Operations Department was being pulled from the Agenda. Member Burns moved approval of the remaining consent items.

Karl Christensen, Assistant Superintendent of Business Services, explained item D.2.7. was being pulled from the agenda because the quoted vehicle was no longer available. He noted the item would be brought back at a future meeting for consideration.

Motion:	<u>Burns</u>	Levens-Craig	<u>Aye</u>	Burns	<u>Aye</u>
Second:	<u>Fox</u>	El-Hajj	<u>Aye</u>	Ryan	<u>Aye</u>
Vote:	<u>5-0</u>	Fox	<u>Aye</u>		

- 4.2. **Approval of New Probationary Teachers** – pulled for separate consideration
Member Burns shared this item was pulled for separate consideration to acknowledge and celebrate the 24 teachers being presented for probationary status. He moved approval.

Board members commended and congratulated the teachers and asked Melanie Hirahara, Santee Teachers Association President, to extend these teachers congratulations on their behalf.

Motion:	<u>Burns</u>	Levens-Craig	<u>Aye</u>	Burns	<u>Aye</u>
Second:	<u>El-Hajj</u>	El-Hajj	<u>Aye</u>	Ryan	<u>Aye</u>
Vote:	<u>5-0</u>	Fox	<u>Aye</u>		

E. DISCUSSION AND/OR ACTION ITEMS

Superintendent

- 1.1. **Appointment of Director, Child Nutrition**
Superintendent Baranski noted that with the upcoming retirement of the current Director, Amanda Flamion was being recommended for this management position. She shared Ms. Flamion currently serves as Child Nutrition Services Coordinator in San Marcos Unified School District, since June 2021; and prior to this management position, she served as a Child Nutrition Services Area Supervisor at National School District for five years; and was highly recommended by her employers. Ms. Flamion holds a Bachelor's degree in Food Science and Nutrition, a Master's degree in Business Administration, and various other food service certifications. Member El-Hajj moved approval.

Ms. Flamion expressed her gratitude for the opportunity and shared looking forward to being part of Santee School District. The Board congratulated Ms. Flamion on her appointment.

Motion:	<u>El-Hajj</u>	Levens-Craig	<u>Aye</u>	Burns	<u>Aye</u>
Second:	<u>Ryan</u>	El-Hajj	<u>Aye</u>	Ryan	<u>Aye</u>
Vote:	<u>5-0</u>	Fox	<u>Aye</u>		

- 1.2. **Return to Local Control Making Authority and Recommendation of Proposed Vaccination Mandate**

Superintendent Baranski explained there were requests from community members for the Board to discuss and take action on a resolution regarding return to local decision-making authority and reconsideration of proposed vaccine mandate that was being circulated throughout the State and signed by some Board members from various local districts. President Levens-Craig noted there were 16 requests to speak on this item and read verbiage from Board Bylaw 9323 – Meeting Conduct, on the Board's discretion to allow each speaker three minutes to address the Board; and the Board's discretion to limit the total time for public input to 20 minutes. Upon discussion, it was consensus of the Board to allow each speaker their three (3) minutes to address the Board.

Susan Powell asked that the Board speak-up and put the students' best interest first.

Corina Bonnardel expressed her appreciation to the Board and staff for their work in keeping the schools open for the students; and her disagreement, concerns, and the mental health issues associated with the use of facemasks. She asked that Board to do the right thing for students and allow parent choice.

Robyn Forzano shared her disagreement with the mandatory use of face masks and the implications it causes students. She noted parents are tired, no longer afraid, and willing to fight for their students. She asked that the Board join them in the fight.

Kevin Prescott expressed his frustration of his wife's dismissal for refusing to test weekly because of her unvaccinated status. He asked that the Board listen and stand-up against the mandates.

Jeff Etzler shared his disagreement of the mandatory vaccine mandate.

Kera Ledgler expressed her frustration with the current mandates.

Steffani Curtsinger shared disagreement with the face masks and vaccine mandate; asked that the Board allow students to return to some normalcy; and to stand with parents and give them choice on the matter.

Jackie G shared her disagreement with the mask mandate and asked that the Board allow students to return to some normalcy; and stand with parents and give them choice on the matter.

Wendi Bender shared her disagreement with the mask and vaccine mandates, weekly testing, effects of the mandates on students and staff, and asked the Board to advocate for the students.

Molly Tavernese expressed sharing the same sentiments as the previous speakers and noted the mental health issues being caused by the mandates.

Max Montgomery shared the detriments masks cause some of his classmates and asked the Board to advocate for the students.

Erin Flores shared her disagreement with the students' use of facemasks and vaccine mandates; and asked that the community and parents voice their concerns and opinions to the Board without the use of threats. She read a threatening letter mailed to the Board members' homes.

Brie Medina shared her disagreement with the mask and vaccine mandate.

Jennifer Brelet noted the effects the current mask mandate caused her daughter and son. She asked that the Board fight for the students.

Bodie Brelet noted being excluded from class and other activities because he refuses to wear his mask. He asked that the Board advocate for students.

Britney Shell expressed her disagreement with the mask and vaccine mandates and implications it has caused her children. She asked that the Board fight for the students.

Devon Santana expressed his appreciation to the Board for allowing everyone to share their opinions; and asked that the Board join parents and take a stance for the students.

President Levens-Craig expressed her appreciation to the speakers; and opened the item for Board discussion.

Member El-Hajj noted everyone's passion for children and shared being away numerous hours from her family to serve her duties as Board member; and shared a story on how COVID impacted her personally. She shared listening to everyone's point of view and ask that they understand that whatever direction the Board decides to pursue, they are being as efficient and effective as possible, given the current circumstances. Member El-Hajj recognized a need for some change but explained it did not mean ignoring what they have been sworn to do. She shared reading many letters and resolutions with valid points and explained the Board has always been independent and that the District should take its own stance; but it did not mean that they ignore mandates.

Member Ryan shared having conversations about progression and how the mandates put in place in August no longer apply at this time. She shared that during Board Communication the Board would be discussing a letter sent to the Governor. Member Ryan shared the Board is advocating for students in ways they feel are more effective. She shared a story on how COVID impacted her personally. Member Ryan noted the Board is very willing to look at things as they change and make the best decisions for the District and the students. She thanked those in attendance for sharing their feelings.

Member Burns shared going through the same struggles as a parent of an eight-year-old at Cajon Park. He noted not supporting the vaccine mandate but believing in the vaccine. He shared not supporting signing the document that was presented because it did not represent Santee but would support the District write a letter independently. He noted he was advocating for the students and staff and shared contacting the State Senator and Assembly Member voicing his opinion on the mandates; and alluded to the letter the District sent to the Governor asking that the mandate for weekly staff testing for unvaccinated be discontinued. Member Burns supported putting a plan in place to help the District move forward with removing some of the mandates; and his support in communicating that. He noted some of the comments referenced "money" and explained expenses of keeping the District running (i.e., salaries, utilities, maintenance, etc.). Member Burns shared strongly believing and supporting local control. He explained understanding mandates are not laws but noted legal counsel and insurance companies being clear on the dire consequences if the District did not follow the mandates. Member Burns noted sharing similar sentiments as everyone and the need to work together on advocating for students and staff.

Member Fox noted not agreeing with the mask mandates; and shared believing in vaccinations and supporting everyone's right to choose. He shared agreeing and supporting Member Burns' suggestion of writing a letter on behalf of the District.

President Levens-Craig shared believing in a parent's right to decide what is best for their children. She noted not supporting the mask or vaccine mandates. But noted concerns that if they chose not to follow a law/mandate, that there would be an expectation that the Board could select which laws/mandates they should follow. She shared finding the continuance of masks in the schools hypocritical and supported the District write a letter to the Governor.

Member Burns shared it was unfortunate that these issues were politicized and that school districts were placed in the middle. He noted his priority is to keep the schools open and shared the challenges his son faced learning through a monitor. He accepted the use of masks a little bit more because his son was at school and explained that if we were at the peak, he may have a different feeling. Member Burns noted his disappointment in the Department of Public Health for not leading the charge on these issues.

President Levens-Craig noted the majority of the Board agreed not to sign on to the suggested resolution, but instead ask Administration and/or a committee of the Board to write a letter to the Governor on the District's behalf. Superintendent Baranski shared the letter had to be written quickly as it may help guide in the decision making; and noted her disappointment that the schools were not allowed to unmask but criteria for similar establishments were allowed.

Upon discussion, the Board agreed to have administration draft a letter to the Governor by Friday; the Board review over the weekend; and mail and post the letter on the website on Tuesday, because of the President's Day holiday. President Levens-Craig expressed her appreciation to those attendance.

1.3. California School Boards Association (CSBA) 2022 Delegate Assembly Election

Superintendent Baranski noted it was time to cast a unit vote to fill the vacancies in the CSBA Delegate Assembly and diverted to Board Member Ryan, the District's CSBA Delegate Assembly representative, for a recommendation. Member Ryan recommended voting for the current incumbents: Maria Bentancourt-Castaneda (National SD); Eleanor Evans (Oceanside USD); Humberto Gurmilan (San Ysidro SD); Claudine Jones (Carlsbad USD); Gee Wah Mok (Del Mark Union SD); Tamara Otero (Cajon Valley USD); Marla Strich (Encinitas Union ESD); Michelle Gates (National SD); and Julie Kelly (Vista USD).

Member Ryan moved to cast their unit vote, of the aforementioned, to fill the vacancies for the CSBA Delegate Assembly Region 17 representatives.

<i>Motion:</i>	<u>Ryan</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Second:</i>	<u>Fox</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Fox</i>	<u>Aye</u>		

Business Services

2.1. Acceptance of 2020-21 Measure S Financial and Performance Audit

Karl Christensen, Assistant Superintendent of Business Services, presented the 2020-21 Measure S Financial and Performance Audit. He noted the District's auditor, Eide Bailly, conducted a financial and performance audit for the period from July 1, 2020 through June 30, 2021 and noted there were no findings or recommendations. Mr. Christensen shared the Independent Citizens Oversight Committee (ICOC) reviewed and accepted the Audit Report at its January 26, 2022 meeting. Member Burns moved for acceptance of the audit.

<i>Motion:</i>	<u>Burns</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Second:</i>	<u>Ryan</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Fox</i>	<u>Aye</u>		

F. BOARD POLICIES AND BYLAWS

President Levens-Craig noted item F.1.1. was a second reading of revised Board Policy (BP) 6170.1 – Transitional Kindergarten; and Board Bylaw (BB) 9320 – Meeting and Notices. Member Burns moved approval.

1.1. Second Reading: Revised Board Policy (BP) and Board Bylaw (BB):

- BP 6170.1 – Transitional Kindergarten
- BB 9320 – Meeting and Notices

<i>Motion:</i>	<u>Burns</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Second:</i>	<u>Fox</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Fox</i>	<u>Aye</u>		

G. EMPLOYEE ASSOCIATION COMMUNICATION

Melanie Hirahara, Santee Teachers Association President, expressed her gratitude towards Rise City Church for the donation of gift cards for teachers who work directly with students.

H. ORGANIZATIONAL BUSINESS

Superintendent Baranski provided a COVID-19 District update and shared cases continue in a downward trend and the rapid and PCR testing for staff and students continued.

Superintendent Baranski confirmed the District wrote a letter to the Governor and copied Dr. Mark Ghaly, of the California Health and Human Services, and Tomás J. Aragón, of the California Department of Public Health (CDPH), to eliminate the weekly testing for unvaccinated staff. She shared the letter discussed the District was seeing both vaccinated and unvaccinated employees

testing positive and that the Executive Order created in August was obsolete. She noted the letter would be posted on the website.

Superintendent Baranski shared a final draft of the District's proposed concept for Santee Magazine.

I. BOARD COMMUNICATION

There was no Board communication.

J. CLOSED SESSION

President Levens-Craig announced that the Board would meet in closed session for:

1. Conference with Labor Negotiator (Gov't. Code § 54957.6)

Purpose: Negotiations

Agency Negotiators: Tim Larson, Assistant Superintendent

*Employee Organizations: Santee Teachers Association (STA); and
Classified School Employees Association (CSEA)*

2. Public Employee Performance Evaluation (Gov't. Code § 54957)

Superintendent

The Board entered closed session at 7:56 p.m.

K. RECONVENE TO OPEN SESSION

The Board reconvened to public session at 9:42 p.m. and reported no action was taken.

L. ADJOURNMENT

With no further business, the regular meeting of February 15, 2022, was adjourned at 9:42 p.m. The meeting was adjourned in memory of Mr. Gene Chubb and Pastor Harold Brown.

Ken Fox, Clerk

Dr. Kristin Baranski, Secretary

**SANTEE SCHOOL DISTRICT
SPECIAL MEETING
OF THE BOARD OF EDUCATION**

February 22, 2022
MINUTES

Virtual Community Forum

A. OPENING PROCEDURES

1. Call to Order and Welcome

The meeting was called to order at 6:00 p.m.

Members present:

Elana Levens-Craig, President

Dianne El-Hajj, Vice President

Ken Fox, Clerk

Dustin Burns, Member

Barbara Ryan, Member

Administration present:

Dr. Kristin Baranski, Superintendent and Secretary to the Board

Karl Christensen, Assistant Superintendent, Business Services

Tim Larson, Assistant Superintendent, Human Resources/Pupil Services

Dr. Stephanie Pierce, Assistant Superintendent, Educational Services

Lisa Arreola, Executive Assistant and Recording Secretary

B. PUBLIC COMMUNICATION

Public communication was submitted in advance, through the Educational Partner Input form, and accepted until March 11.

C. LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP) ANNUAL REVIEW

President Levens-Craig and Superintendent Baranski welcomed those in attendance and shared Assistant Superintendent's Dr. Stephanie Pierce and Karl Christensen would provide an overview of the Local Control Accountability Plan 2022 Executive Summary.

Mr. Christensen shared the District's Vision and Mission Statements, Student Profile, California's Eight State Priority Areas, Board of Education Goals, and the Status of the LCAP Actions and Services Implementation. These sections included Core Program; Professional Development; Technology Devices; Technology Infrastructure and Support; Digital Learning Software Systems; Curriculum Resource Teachers; Curriculum Leadership Team; Supplemental School Personnel; Bilingual Assistants; Summer Academic Program; Supplemental Instructional/Intervention Materials; Intervention Specialists; Transitional Kindergarten Program; Early Admission to Kindergarten Program; Santee Success Program; Class Size Reduction for Grades 4-8; Instructional Assistants; Alternative School Instructional Supports; Student Well-Being Initiatives; Student Mental Health Initiatives; Student Attendance Improvement; and Parent Involvement. He noted the 2021-22 estimated cost was \$82,019,000; and the total estimated actuals of \$86,931,000.

Dr. Pierce noted the Metrics and Data for each State Priority Area, which include Conditions of Learning (Basic Services, Implementation of State Standards, and Course Access); Pupil Outcomes (Pupil Achievement and Other Pupil Outcomes); and Engagement (Parent Involvement, Pupil Engagement, and School Climate).

On behalf of the Board and Executive Council, Dr. Pierce expressed appreciation to those in attendance and encouraged their input. Educational Partners were asked to submit their input, online, by March 11.

D. ADJOURNMENT

With no further business, the February 22, 2022, special meeting was adjourned at 6:43 pm.

Ken Fox, Clerk

Dr. Kristin Baranski, Secretary

Consent Item D.1.2.
Prepared by Dr. Kristin Baranski
March 1, 2022

Approval of Statement of Work with BTS
Spark

BACKGROUND:

BTS Spark, is a non-profit education group which specializes in supporting school leaders and has worked with 13,000 school leaders to date. BTS Sparks' Surviving to Thriving 1:1 coaching program is designed to help combat the mindsets that prevent leaders from being their best self on a daily basis.

Surviving to Thriving Key Objectives include:

- Learning how to manage your state
- Building their own 'balance wheel'
- Bringing more of their 'spark' into their work
- Getting practical tools to manage difficult conversations

BTS Spark will run six (6), 60-minute, individual coaching sessions for District Professional Leadership Team (PLT) members. PLT members will get clarity and skills to help them thrive despite the challenges of their individual roles.

RECOMMENDATION:

Administration recommends the Board of Education approve the Statement of Work with BTS Spark for individual coaching for six (6) District leaders, from February – June 2022.

FISCAL IMPACT:

The fiscal impact for six (6) leaders is \$9,000, to be funded from the Expanded Learning Opportunity funds.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.1.2.



Statement of Work

This Statement of Work (“SOW”) is an agreement between Santee School District (“Client”) and BTS USA, Inc (“Service Provider”), dated 8th February 2022.

1. Background regarding the services under this Statement of Work

Santee School District is providing individual coaching for 6 school and district leaders providing an opportunity for support and growth. Leaders will have the opportunity to reflect on leadership strengths and engage in personalized coaching to develop new mindsets in areas of need.

2. The Solution

BTS Spark will run 6 x 60-minute 1:1 coaching sessions for each Santee School District participant. We recommend that 1:1 coaching sessions are scheduled and completed every 2-3 three weeks though the timing and scheduling of each session is determined between the Coach and the participant.

3. Deliverables

Item	Description
1:1 coaching	<ul style="list-style-type: none"> BTS Spark’s professional coaches will coach each participant in 6 x 60 mins. individual coaching sessions.
Insights	<ul style="list-style-type: none"> Participant engagement report will be provided to Santee School District during program
Summary Call	<ul style="list-style-type: none"> BTS Spark will host a summary call between Santee School District and BTS Spark to understand any changes and discuss potential next steps.

4. Timeline

Individual coaching sessions will be scheduled by participants. Our recommendation is that the first 1:1 coaching session take place in late February or early March and each session be held approximately every 2-3 weeks. We anticipate that this program will run from February through June 2022, however participants have up to a year to complete their coaching journey.

5. Investment

Item	Description	Fees*
1:1 Coaching	6 x 60-minute 1:1 coaching sessions	\$1,500 per leader
Summary Call	30-minute live call	included
Missed Calls*	For 1:1 coaching sessions, BTS Spark has a 24 hour notification policy for cancellation and rescheduling. No fees apply outside of the 24-hour period. If a coaching session is missed and rescheduled within or after the 24-hour period, a rescheduling fee of \$150 per call will apply.	

**Missed calls are rare, however, the industry standard is for organization to budget for a 5% missed call rate. For this program journey, we would recommend budgeting for 3 missed call or \$450. Missed calls are invoiced at the completion of the coaching journey.*

6. Scheduling and Assumptions

Sourcing and Scheduling

BTS Spark will source and vet qualified coaching for the Client. These coaches will represent BTS Spark and have deep formal and informal expertise in the domain of coaching and leader development.

For BTS to commit the appropriate resources to deliver a coaching session, Client will be responsible for:

- Providing BTS with participant details including name, email address, job title, phone number, language preference, and time zone if not PST.

7. Invoicing Schedule and Credit Terms

Invoicing will be as follows:

Deliverable	Program Fee	Quantity	Total (\$)	Schedule
Surviving to Thriving 1:1 Coaching	\$1,500 per leader	6	\$9,000	To be scheduled by individuals.
Summary Call	Included		Included	TBD
Total Investment		6 Leaders	\$9,000	
Notes: Additional 1:1 sessions can be added to any participant’s coaching journey for \$250 per 60-minute session.				

Credit terms are net 30 days from the date of invoice. All applicable taxes will be billed to Client.

8. Substitution and Cancellation

- Client may change the identity of a person nominated to participate in the group coaching program provided that Client has notified BTS within two (2) business days from the start date of the program. Changes after this time are not permissible.
- If Client substitutes a person for coaching in accordance with clause above, BTS Spark reserves the right to charge an administration fee of \$100.

9. Confidentiality / Publicity

All communications and information obtained by BTS from Client, and all deliverables customized by BTS Spark that incorporate such information, are confidential. Unless required by law, without the prior written consent of an authorized representative of Client, BTS shall neither divulge to, nor discuss with, any third party either the services provided hereunder, or any communication or information obtained from Client for any purpose other than the performance of this agreement, with Client’s written prior consent. Notwithstanding the above, BTS will be allowed to publicly disclose necessary information regarding this agreement to comply with the laws of being a publicly traded company at the Nasdaq OMX Exchange in Stockholm, Sweden. Client name will not be disclosed in any Nasdaq OMX Exchange disclosure and Client will have the right to pre-approve any publicly made information.



10. Damages Limitation

The Client in no event can hold BTS liable hereunder for indirect, incidental special or consequential damages for actions made by Client employees or previous employees based on information or understanding received during the work with or by BTS.

11. Ownership

BTS is the sole owner to the rights of the Program and its contents may not be copied, duplicated, or used in any way without the written consent of BTS. Client does not acquire any ownership right to the Program or the source code therein.

Use restrictions: All materials provided by BTS, including, but not limited to, specifications, drawings, sketches, models, samples, tools, computer programs, technical information, business information, or data, written, oral or otherwise, ("Proprietary Items") furnished by BTS to Client hereunder or in contemplation hereof shall be considered by Client to be proprietary. Client shall not do, nor shall it permit any other person to do, any of the following:

- Use any Proprietary Item for any purpose or in any manner not specifically authorized by this Agreement; or
- Make or retain any copy of any Proprietary Item except as specifically authorized by this Agreement; or
- Create or recreate the source code for the Program, or reengineer, reverse engineer, decompile or disassemble the Program; or
- Combine or merge any part of the Program or Documentation with or into any other Program or Documentation, except as permitted by this Agreement; or
- Refer to or otherwise use any Proprietary Item as part of any effort to develop a program having any functional attributes, visual expressions or other features similar to those of the Program or to compete with BTS; or
- Remove, erase or tamper with any copyright or other proprietary notice printed or stamped on, affixed to, or encoded or recorded in any Proprietary Item, or fail to preserve all copyright and other proprietary notices in any copy of any Proprietary Item made by BTS; or
- Sell, market, license, sublicense, distribute or otherwise grant to any person, including any outsourcer, vendor, consultant or partner, any right to use any Proprietary Item, whether on client behalf or otherwise unless BTS has previously agreed to it in writing. Such consent shall not be unreasonably withheld; or
- Attempt to do any of the foregoing.

12. Non-Solicitation

It is contemplated that BTS's performance on behalf of Client will require the services of one or more of its staff members; and Client agrees that it will not hire, recruit, solicit, employ, or make any offer of employment to, or cause or encourage another to hire, recruit, solicit, employ or make any offer of employment to, any such employee, or former employee, of BTS until one (1) year after the termination of such employee's or former employee's employment with BTS; and that it will not encourage or cause another to encourage any employee of BTS to terminate his/her employment with BTS.

13. Subcontracting

BTS may perform its obligations under this Agreement in part or in whole through third parties, provided that BTS is responsible to the Client under this Agreement for any services subcontracted, if any.

14. Applicable Law

This Agreement shall be governed by and construed in accordance with the laws of the State of Connecticut without regard to any conflicts of laws provisions and the parties to this Agreement consent to the jurisdiction of the courts located in Connecticut. If any part, term or provision of the Agreement shall be held illegal, unenforceable, or in conflict with any law, the validity of the remaining portions shall not be affected thereby and each and every term shall be valid and enforceable to the fullest extent and in the broadest application permitted by law.

15. Term

This Agreement, effective as of February 8, 2022 shall remain in effect for a term ending on February 8, 2023, unless terminated or canceled as provided in this Agreement.

16. Project Managers.

Client:

Name: Dr. Kristin Baranski
Title: Superintendent
Email: kristin.baranski@santeesd.net

Service Provider:

Alyssa Gallagher
Head of Education, BTS Spark
Alyssa.gallagher@bts.com

The parties, intending to be legally bound, have caused this Statement of Work to be executed by the parties as set forth below.

Client

(Authorized Signature)

BTS



(Authorized Signature)
Alyssa Gallagher

Head of Education, North America

SCHEDULE 1 – CLIENT INFORMATION FORM

Thank you for selecting BTS USA, Inc. Below is an information form to enable us to facilitate the billing process. We appreciate your assistance in completing all the information requested. If some items are not applicable to your company, indicate "N/A". Please do not leave any items blank.

CLIENT BILLING INFORMATION

Client billing address:

Billing unit legal name:	Santee School District
Attention:	Dr. Kristin Baranski
Street address 1	9625 Cuyamaca
Street address 2	
City	Santee
State	CA
Country	USA

Billing contact:

Billing contact person:	Jennifer McNamer
Email address of billing contact	jennifer.mcnamer@santeesd.net
Phone number of billing contact	(619) 258-2315

Billing Instructions:

Purchase order number	
Other	

Consent Item D.2.1. Approval/Ratification of Travel Requests
Prepared by Karl Christensen
March 1, 2022

BACKGROUND:

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

A list of travel and professional staff events is presented for the Board's review and approval/ratification. Included on the report are dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Travel Report for personnel requesting travel on the attached schedule.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Staff Development	Implement a staff development plan as the cornerstone of employee performance and growth.

FISCAL IMPACT:

The estimated travel expenses are \$2,609.00, as disclosed on the following page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.1.

Board Travel Report - March 1, 2022

Travel Dates		Attendees	Site or Dept.	Conference or Workshop	Location	Sub Cost	Estimated Expenses	Budget	Purpose of Travel	District Goal	
Thursday,	02/24/22		Rachael Pabis	Pepper Drive School	Small Talk and Conversations	Webinar	\$0	\$49	Special Education	Ways to de-mystify conversational complexities & support connections.	1, 2
Saturday,	03/12/22		Katie Judd	Prospect Avenue Annex	Early Years Conference: Social Justice in Early Learning	Webinar	\$0	\$45	State Preschool	The conference will focus on social justice in early learning and care.	1, 2
Saturday,	03/12/22		Autumn Graham	Prospect Avenue Annex	Early Years Conference: Social Justice in Early Learning	Webinar	\$0	\$45	State Preschool	The conference will focus on social justice in early learning and care.	1, 2
Saturday,	03/12/22		Cecy Brigida	Prospect Avenue Annex	Early Years Conference: Social Justice in Early Learning	Webinar	\$0	\$45	State Preschool	The conference will focus on social justice in early learning and care.	1, 2
Saturday,	03/12/22		Carmelita Gonzalez	Prospect Avenue Annex	Early Years Conference: Social Justice in Early Learning	Webinar	\$0	\$45	State Preschool	The conference will focus on social justice in early learning and care.	1, 2
Saturday,	03/12/22		Dawn Fehri	Prospect Avenue Annex	Early Years Conference: Social Justice in Early Learning	Webinar	\$0	\$45	State Preschool	The conference will focus on social justice in early learning and care.	1, 2
Saturday,	03/12/22		Gail Moore	Prospect Avenue Annex	Early Years Conference: Social Justice in Early Learning	Webinar	\$0	\$45	State Preschool	The conference will focus on social justice in early learning and care.	1, 2
Saturday,	03/12/22		Majia Gonzalez	Prospect Avenue Annex	Early Years Conference: Social Justice in Early Learning	Webinar	\$0	\$45	State Preschool	The conference will focus on social justice in early learning and care.	1, 2
Saturday,	03/12/22		Jennifer Gasteiger	Prospect Avenue Annex	Early Years Conference: Social Justice in Early Learning	Webinar	\$0	\$45	State Preschool	The conference will focus on social justice in early learning and care.	1, 2
Travel Requests That Require Airfare; Overnight Stay; and/or Travel Outside of the State of California											
Thurs-Sat,	03/17/22	- 03/19/22	Alicen Boulais	Educational Services	Computer Using Educators' Conference	Palm Springs	\$0	\$1,100	Professional Development	The conference focus is educational technology strategies for classrooms.	1
Thurs-Sat,	03/17/22	- 03/19/22	Jennifer Rolf	Educational Services	Computer Using Educators' Conference	Palm Springs	\$0	\$1,100	Professional Development	The conference focus is educational technology strategies for classrooms.	1

District Goals:

1. Raise mastery of reading and writing grade level literacy standards with annual, incremental growth of at least five percentage points resulting in 90% mastery by June 2023.
2. Raise percentage of students feeling safe or very safe at school with annual, incremental growth of at least seven percentage points resulting in 100% of students feeling safe by June 2023.

BACKGROUND:

From time to time, the District contracts with individuals, companies, or organizations to provide various types of general services such as educational presentations/assemblies, or specialized student services. Some services are on an as-needed basis billed on an hourly or daily rate while other services are billed by the job. The Internal Revenue Service requires an analysis of the nature and type of work performed to determine whether the service provider qualifies as an independent contractor to be paid by commercial warrant. Service providers that do not qualify as an independent contractor will be processed through Human Resources under a short-term employment services agreement.

Approval of the following General Services Agreements is requested:

Vendor Name	Description of Services	Date(s) of Service	Amount	Funding
Connect4Kids	Psycho-Educational IEE Assessment Services	02/17/22 – 07/31/22	\$200.00/hour (not to exceed \$3,710.00)	Special Education
La Jolla Playhouse	2022 Performance Outreach Program (POP) Tour Hoopla	04/07/22	\$0	No Cost to the District

Vendor Name	Description of Services	Dates(s) of Services	Original Amount and Approval Date	Requested Increase / Contract Cumulative Total	Funding
San Diego Occupational Therapy	IEE for Fine Motor Skills	11/18/21 – 06/30/22	\$1,960.00 – 12/07/2021	\$1,960.00 / \$3,920.00	Special Education

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify agreements with General Service Providers as presented.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Educational Achievement	Assure the highest level of educational achievement for all students
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact of the General Service Agreements is detailed in the table above.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.2.

Consent Item D.2.3. Approval/Ratification of Expenditure Transactions
 Prepared by Karl Christensen Charged to District Issued Purchasing Cards (P-Cards)
 March 1, 2022

BACKGROUND:

The District has issued Purchasing Cards (P-Cards) to certain management, supervisory, or confidential employees to expedite and streamline purchases of goods and services. P-Card transactions are tracked and monitored to ensure they are properly accounted for and supported by documentation. P-Card transactions are limited to a specified amount each month and approval of the Superintendent is required to exceed these limits.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify expenditure transactions charged to District P-Cards for the period January 1, 2022 through January 31, 2022.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

There were 145 transactions totaling \$11,012.36 charged to various funds.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.3.

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20220105	ABEL,CATHY	CHILD NUTRITION	SMART AND FINAL 929	27.98	Mayonnaise.
20220130	ABEL,CATHY	CHILD NUTRITION	AMZN MKTP US*8J7VLOAW3	36.62	Shipping supplies.
				64.60	
20220104	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	AMAZON.COM*W19NB9SH3 A	64.63	Miscellaneous office supplies.
20220111	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	ASS CAL SCH ADMIN	(700.00)	Refund for Registration to the 2022 ACSA Superintendent Symposium.
20220116	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	USPS PO 0570200071	3.36	Postage for Board packet delivery.
20220119	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	AMZN MKTP US*HT57P4QN3	53.85	Miscellaneous office supplies.
20220119	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SANDWICH BAGS DELI & C	80.24	Board meeting supplies.
20220120	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS #1897	47.37	Board meeting supplies.
20220125	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SMART AND FINAL 929	23.48	Miscellaneous office supplies.
20220126	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SUN VALLEY* SUNVALLEYF	93.07	Condolences on behalf of the Governance Team.
20220128	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	ASS CAL SCH ADMIN	600.00	Registration for 2022 Coast2Coast Legislative Day of Action for Barbara Ryan.
				266.00	
20220107	AVILA,EVONN	BUSINESS SERVICES	SDCTA	100.00	SD Taxpayers Assoc (ICOC).
20220127	AVILA,EVONN	BUSINESS SERVICES	STERICYCLE AE ONLINE	396.45	COVID Test Center Supplies.
20220127	AVILA,EVONN	BUSINESS SERVICES	CALENDLY	96.00	COVID Test Center Appointment System Subscription.
20220130	AVILA,EVONN	BUSINESS SERVICES	SCHOOL SERVICES OF CAL	1,250.00	Governor's Budget Workshop (KB, KC, SP, TL, TL).
				1,842.45	
20220106	BAKER,HOPE	OST PROGRAMS	WAL-MART #1917	45.86	Classroom craft supplies.
20220106	BAKER,HOPE	OST PROGRAMS	TARGET 00014852	29.09	Classroom supplies.
20220106	BAKER,HOPE	OST PROGRAMS	WAL-MART #1917	119.60	Toner for YALE printer.
20220109	BAKER,HOPE	OST PROGRAMS	WAL-MART #1917	51.48	Classroom supplies.
20220112	BAKER,HOPE	OST PROGRAMS	CPS HR CONSULTING	4.85	County Training. See memo from Hope Baker.
20220113	BAKER,HOPE	OST PROGRAMS	SQ *HEART PLUS SERVICE	75.00	Child care licensing training: Dory Holm/YALE.
				325.88	
20220112	BENEDETTO,LINDSAY	CHET F. HARRITT	OTC BRANDS INC	192.06	PBIS student incentives.
				192.06	
20220119	BONSER,KRISTEN	PRIDE ACADEMY	AMZN MKTP US*1U52C03Z3	14.64	Techonolgy supplies.
				14.64	
20220104	BORDEN,STEPHANIE	EDUCATIONAL SERVICES	AMZN MKTP US*Z32DA1BP3	96.90	EAK supplies.
20220127	BORDEN,STEPHANIE	EDUCATIONAL SERVICES	AMAZON.COM*8I5IL5EL3 A	17.18	ERC office supplies.
20220128	BORDEN,STEPHANIE	EDUCATIONAL SERVICES	AMZN MKTP US*D06MI6EN3	62.38	Signature stamps.
20220130	BORDEN,STEPHANIE	EDUCATIONAL SERVICES	AMZN MKTP US*O529Q3M23	43.09	HEPA Replacement Filter.
20220130	BORDEN,STEPHANIE	EDUCATIONAL SERVICES	AMZN MKTP US*W39HF8S93	27.21	Two custom mouse pads for the front lobby with district logo.
				246.76	
20220123	BROGAN-BARANSKI,KRISTIN	SUPERINTENDENT'S OFFICE	HILTON	966.57	Expenses for Superintendent Symposium.
20220127	BROGAN-BARANSKI,KRISTIN	SUPERINTENDENT'S OFFICE	HILTON	(531.16)	Reimbursement for Superintendent Symposium Expenses.
20220127	BROGAN-BARANSKI,KRISTIN	SUPERINTENDENT'S OFFICE	ZOOM.US 888-799-9666	29.98	Online meeting platform service.
				465.39	
20220106	FORSTER,CHASITY	HILL CREEK	AMZN MKTP US*K07PE8933	30.17	Accidental Personal Purchase- Will reimburse district.
20220106	FORSTER,CHASITY	HILL CREEK	AMAZON.COM*T55HB0OP3	34.47	Wilda Storm Supplies- Title 1.
20220106	FORSTER,CHASITY	HILL CREEK	AMZN MKTP US*073IB5QT3	26.93	EAK Teacher supplies.
20220107	FORSTER,CHASITY	HILL CREEK	AMZN MKTP US*A83LX35V3	34.38	EAK Teacher supplies.
20220109	FORSTER,CHASITY	HILL CREEK	AMZN MKTP US*DJ7FA81U3	12.92	Mask Lanyards EAK.
20220109	FORSTER,CHASITY	HILL CREEK	AMAZON.COM*731U183H3	16.15	Office supplies.
20220109	FORSTER,CHASITY	HILL CREEK	AMZN MKTP US*MD3LQ4CJ3	204.71	Toner.
20220109	FORSTER,CHASITY	HILL CREEK	AMZN MKTP US*TG2AX4FY3	113.10	Math Night Supplies- Title 1.
20220110	FORSTER,CHASITY	HILL CREEK	AMZN MKTP US*1D2BL7983	646.44	Magnetic Whiteboards.
20220113	FORSTER,CHASITY	HILL CREEK	SMART AND FINAL 929	49.04	Student Incentives.
20220119	FORSTER,CHASITY	HILL CREEK	AMZN MKTP US*AB4BH0QE3	56.97	Supplies/Books.
20220123	FORSTER,CHASITY	HILL CREEK	STAPLES DIRECT	0.82	Office Supplies.
20220124	FORSTER,CHASITY	HILL CREEK	AMZN MKTP US*QC1NT9G93	192.98	Title 1 Books/Supplies.
20220125	FORSTER,CHASITY	HILL CREEK	AMAZON.COM*K47SV8413 A	48.36	Math manipulatives.
20220127	FORSTER,CHASITY	HILL CREEK	AMAZON.COM*P84BG6JD3 A	56.70	Toner.
20220128	FORSTER,CHASITY	HILL CREEK	AMZN MKTP US*385X855B3	29.08	Classroom supplies.
				1,553.22	
20220125	GREEN,CHRISHAUN	OST PROGRAMS	PARTY CITY 441	8.62	Staff Appreciation.
				8.62	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20220106	HICKS, TYLENE	CHET F. HARRITT	THE HOME DEPOT #0673	288.77	Metal shelves for organizing the stage area.
20220107	HICKS, TYLENE	CHET F. HARRITT	AMZN MKTP US*P88984ML3	27.34	Replacement block and cable for the district custodial phone.
20220114	HICKS, TYLENE	CHET F. HARRITT	AMZN MKTP US*FS84Q2CS3	86.18	Vinyl dots for lunch distancing.
20220116	HICKS, TYLENE	CHET F. HARRITT	FITNESS FINDERS INC	130.92	Student Incentives - Toe Tags for Run Club.
20220121	HICKS, TYLENE	CHET F. HARRITT	AMAZON.COM*KX3FC4SQ3	89.42	Replacement ball pump for PE/Recess equipment.
20220121	HICKS, TYLENE	CHET F. HARRITT	AMZN MKTP US*YO3E37SQ3	18.26	Bingo Daubers for Preschool class.
20220123	HICKS, TYLENE	CHET F. HARRITT	AMZN MKTP US*W24C321A3	36.62	Chicken feed for chickens.
20220123	HICKS, TYLENE	CHET F. HARRITT	AMAZON.COM*JD96B9A13	11.84	Chicken Scratch for chickens.
20220125	HICKS, TYLENE	CHET F. HARRITT	TFD SUPPLIES	188.57	Headphones for iPads and Student testing.
20220126	HICKS, TYLENE	CHET F. HARRITT	AMZN MKTP US*733SY4WX3	18.30	Name plate for the new School Attendance Clerk.
				896.22	
20220105	HOOKS, TED A	PEPPER DRIVE	STICKER MULE	54.95	Stickers for Staff (donation account).
20220109	HOOKS, TED A	PEPPER DRIVE	AMAZON.COM*3515P1EC3 A	94.71	Small Group Reading Books.
20220109	HOOKS, TED A	PEPPER DRIVE	AMZN MKTP US*6R53U48R3	30.16	Digital Clock for Lobby.
20220125	HOOKS, TED A	PEPPER DRIVE	AMZN MKTP US*JN0MB00K3	90.60	Playground equipment.
20220125	HOOKS, TED A	PEPPER DRIVE	AMZN MKTP US*CB3JH4C33	17.23	Chair bands.
20220131	HOOKS, TED A	PEPPER DRIVE	AMZN MKTP US*4I8KX5MM3	43.09	Yard Signs (donation).
20220131	HOOKS, TED A	PEPPER DRIVE	AMZN MKTP US*XG8OH4G43	64.64	Yard Sign Stakes (donation).
				395.38	
20220125	JOHNSTON, ANDREW	CARLTON OAKS	AMZN MKTP US*6956X9VR3	289.73	Classroom supplies.
				289.73	
20220106	LOCKE, SUMMER	SYCAMORE CANYON	AMZN MKTP US*HX8M17G13	55.45	Journal prompt book and carpet dots.
20220109	LOCKE, SUMMER	SYCAMORE CANYON	AMAZON.COM*6A2BZ5B23 A	19.85	Bankers box for sorting staff documents.
20220110	LOCKE, SUMMER	SYCAMORE CANYON	ALL ABOUT LEARNING	126.00	Spelling support books.
				201.30	
20220104	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	MOSYLE COR* MOSYLE_MAN	13.75	MDM Additional Licenses.
20220107	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	WILLY'S ELECTRONICS	25.96	VGA Cable.
20220112	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	AMZN MKTP US*FX7Z3D53	99.10	Laptop replacement batteries.
20220116	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	AMZN MKTP US*WX4DV9S53	96.96	Laptop replacement batteries.
20220117	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	SIMPLISAFE	24.99	Security system.
20220128	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	AMZN MKTP US*U69NY2G93	280.06	Laptop replacement batteries.
20220128	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	AMZN MKTP US*6H1JK8J23	37.70	Wireless keyboard and mouse.
20220131	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	AMAZON.COM*PS9AR4A03	534.44	TV for Carlton Oaks - Tech Funded.
				1,112.96	
20220105	MCGINTY, MIMI	SPECIAL EDUCATION	ALL ABOUT LEARNING	87.32	Books for RSP.
20220105	MCGINTY, MIMI	SPECIAL EDUCATION	AWL*PEARSON EDUCATION	110.71	Protocols.
20220106	MCGINTY, MIMI	SPECIAL EDUCATION	AMZN MKTP US*HT7RU36H3	16.14	OT item.
20220106	MCGINTY, MIMI	SPECIAL EDUCATION	SP * MHS: MULTI-HEALTH	38.00	Protocols.
20220107	MCGINTY, MIMI	SPECIAL EDUCATION	WESTERN PSYCHOLOGICAL	189.64	Protocols.
20220107	MCGINTY, MIMI	SPECIAL EDUCATION	MAXI AIDS INC	62.95	Item for VI.
20220107	MCGINTY, MIMI	SPECIAL EDUCATION	LUNA WELLNESS	86.18	Item for sensory room learning loss.
20220107	MCGINTY, MIMI	SPECIAL EDUCATION	WESTERN PSYCHOLOGICAL	79.42	Protocols.
20220109	MCGINTY, MIMI	SPECIAL EDUCATION	AMZN MKTP US*TL6TN7CG3	43.08	OT item.
20220109	MCGINTY, MIMI	SPECIAL EDUCATION	AMAZON.COM*ZG64N7PA3	85.98	Sensory room, learning loss.
20220110	MCGINTY, MIMI	SPECIAL EDUCATION	AMZN MKTP US*C16V237L3	38.76	OT item.
20220111	MCGINTY, MIMI	SPECIAL EDUCATION	LUNA WELLNESS	107.73	Learning loss sensory room.
20220111	MCGINTY, MIMI	SPECIAL EDUCATION	SOUTHPAW ENTERPRISES I	161.88	OT item.
20220112	MCGINTY, MIMI	SPECIAL EDUCATION	SP * MHS: MULTI-HEALTH	51.00	Digital protocols.
20220112	MCGINTY, MIMI	SPECIAL EDUCATION	WESTERN PSYCHOLOGICAL	50.65	Protocol OT.
20220113	MCGINTY, MIMI	SPECIAL EDUCATION	AMAZON.COM*787LC5BK3	22.62	Item for OT.
20220114	MCGINTY, MIMI	SPECIAL EDUCATION	AMZN MKTP US*NW9TL9H03	29.94	OT item.
20220118	MCGINTY, MIMI	SPECIAL EDUCATION	AMAZON.COM*G70ZM2YY3	17.87	Folders for office.
20220119	MCGINTY, MIMI	SPECIAL EDUCATION	AMZN MKTP US*G297M11L3	49.11	OT item.
20220119	MCGINTY, MIMI	SPECIAL EDUCATION	WESTERN PSYCHOLOGICAL	84.17	Protocols.
20220120	MCGINTY, MIMI	SPECIAL EDUCATION	WESTERN PSYCHOLOGICAL	64.66	Protocols SLP.
20220120	MCGINTY, MIMI	SPECIAL EDUCATION	ARK THERAPEUTIC	70.66	OT items.
20220120	MCGINTY, MIMI	SPECIAL EDUCATION	AMAZON.COM	(6.45)	Refund for folder order ORDER # 113-9051073-3170638.
20220120	MCGINTY, MIMI	SPECIAL EDUCATION	AMZN MKTP US*U75BW7WK3	10.80	OT item.
20220121	MCGINTY, MIMI	SPECIAL EDUCATION	HAWTHORNE EDUCATIONAL	120.30	Protocols.
20220121	MCGINTY, MIMI	SPECIAL EDUCATION	BLT*FUN AND FUNCTION L	64.97	Item for Sensory Julie. learning loss.
20220123	MCGINTY, MIMI	SPECIAL EDUCATION	AMAZON.COM*GP6ZV3Z83 A	28.92	RSP item.
20220126	MCGINTY, MIMI	SPECIAL EDUCATION	AMAZON.COM*A19ON0Y43	51.05	OT item.
20220130	MCGINTY, MIMI	SPECIAL EDUCATION	SP * MHS: MULTI-HEALTH	25.50	Protocols.
20220130	MCGINTY, MIMI	SPECIAL EDUCATION	SP * MHS: MULTI-HEALTH	21.25	Digital protocols.
				1,864.81	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20220105	NELSON,REBECCA	CHET F. HARRITT	AMZN MKTP US*LL20Z0IE3	45.65	Item for Sensory Julie. learning loss.
20220107	NELSON,REBECCA	CHET F. HARRITT	AMZN MKTP US*YP9OV4SW3	97.83	OT item.
20220107	NELSON,REBECCA	CHET F. HARRITT	AMZN MKTP US*2K8GT0293	38.21	RSP item.
20220111	NELSON,REBECCA	CHET F. HARRITT	AMZN MKTP US*UM0FF96I3	326.00	Math Night Supplies.
20220112	NELSON,REBECCA	CHET F. HARRITT	AMAZON.COM*3354I1563 A	23.57	Math Night Supplies.
20220113	NELSON,REBECCA	CHET F. HARRITT	AMZN MKTP US*MV8EV6KT3	159.81	Math Night Supplies.
20220123	NELSON,REBECCA	CHET F. HARRITT	VOYAGER SOPRIS LEARN G	215.49	REWARDS Books - LAS.
				906.56	
20220107	OCHOA,JESSICA	OST PROGRAMS	MICHAELS STORES 3256	47.39	Picture frames for retirement gift.
20220113	OCHOA,JESSICA	OST PROGRAMS	PARTY CITY 441	48.38	Retirement party supplies.
20220116	OCHOA,JESSICA	OST PROGRAMS	WALMART.COM AA	38.71	Classroom supplies charge cords and plastic insects.
20220119	OCHOA,JESSICA	OST PROGRAMS	TARGET 00014852	7.53	Office supplies.
20220119	OCHOA,JESSICA	OST PROGRAMS	MICHAELS STORES 3256	21.54	Frame for staff appreciation (retirement).
				163.55	
20220111	OGDEN,LINDSAY	PRIDE ACADEMY	AMZN MKTP US*GB5685BP3	42.55	Recess equipment.
20220111	OGDEN,LINDSAY	PRIDE ACADEMY	AMZN MKTP US*1T8R41Q81	124.48	Recess equipment.
20220112	OGDEN,LINDSAY	PRIDE ACADEMY	AMZN MKTP US*L07AZ7AO3	206.15	Recess equipment.
20220116	OGDEN,LINDSAY	PRIDE ACADEMY	AMAZON.COM*0U7E41EV3	146.52	Recess equipment.
20220130	OGDEN,LINDSAY	PRIDE ACADEMY	AMZN MKTP US*B45G57VT3	18.30	Social Distancing supplies.
20220130	OGDEN,LINDSAY	PRIDE ACADEMY	AMZN MKTP US*0559F9KI3	6.45	Recess equipment.
				544.45	
20220102	OLANDER,MICHAEL	PUPIL SERVICES	AMAZON.COM AMZN.COM/BI	(180.59)	Refund for office chair for Pupil Services Secretary.
20220105	OLANDER,MICHAEL	PUPIL SERVICES	AMAZON.COM*6835Y92P3	180.59	Office chair for Pupil Services Secretary.
20220114	OLANDER,MICHAEL	PUPIL SERVICES	PLAYTHERAPYSUPPLY.COM	216.49	Essential Therapy Game Package for CH Counselor.
				216.49	
20220107	PARKER,HEIDI MARIA	PEPPER DRIVE	AMAZON.COM*P85HW9Y3J A	6.35	Student incentive.
20220109	PARKER,HEIDI MARIA	PEPPER DRIVE	OTC BRANDS INC	543.75	Student incentives.
				550.10	
20220123	PEABODY,LESLIE	TRANSPORTATION	KENGRODYFORDCARLSBADFI	100.00	Deposit for new Maintenance Vehicle.
				100.00	
20220125	PEZONE,MELYNDA	CARLTON OAKS	AMAZON.COM*K523D3V83	9.69	Playdoh multicolor set for Occupational Therapy.
20220125	PEZONE,MELYNDA	CARLTON OAKS	AMAZON.COM*9Y1TY03R3	19.38	Playdo fun factory set for Occupational Therapy.
20220125	PEZONE,MELYNDA	CARLTON OAKS	AMZN MKTP US*HU6S26XY3	40.03	File folder labels for front office.
				69.10	
20220110	PIERCE,STEPHANIE	EDUCATIONAL SERVICES	ASS CAL SCH ADMIN	(550.00)	Mike Olander's ACSA Cancellation.
20220116	PIERCE,STEPHANIE	EDUCATIONAL SERVICES	ASS CAL SCH ADMIN	(775.00)	Mimi McGinty's ACSA Cancellation.
20220116	PIERCE,STEPHANIE	EDUCATIONAL SERVICES	ASS CAL SCH ADMIN	(775.00)	Brienne Downing's ACSA Cancellation.
				(2,100.00)	
20220128	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	AMZN MKTP US*YU05O2CJ3	47.38	Laptop/iPad/phone charger.
20220130	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	AMZN MKTP US*K30HL4TJ3	129.25	2 Laptop/iPad/phone portable chargers. Two lightning to USB cables, and iPad swivel stand.
20220131	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	AMZN MKTP US*584LV10N3	43.08	HDMI, USB, SD card adapter/reader.
				219.71	
20220120	SALCIDO,DELIA M	OST PROGRAMS	SMART AND FINAL 929	48.52	YALE snacks.
				48.52	
20220112	SIMPSON,DEBRA	RIO SECO	WALMART.COM AA	396.51	Mascot outdoor representation.
20220113	SIMPSON,DEBRA	RIO SECO	DRI*UPRINTING	65.44	Sign description of school mascot.
20220118	SIMPSON,DEBRA	RIO SECO	OFFICE DEPOT #846	25.04	Office supplies/ labels.
				486.99	
20220120	STARKEY,MARK	INFORMATION TECHNOLOGY	AMZN MKTP US*P485Q7WG3	66.87	Cases with straps for AAC devices.
				66.87	
				11,012.36	

Consent Item D.2.4.
Prepared by Karl Christensen
March 1, 2022

Authorization to Purchase a New Truck for the
Maintenance and Operations Department

BACKGROUND:

The Director and Coordinator for the Maintenance and Operations Department must visit school sites routinely throughout their workday to supervise staff, coordinate projects, and conduct District business. They currently use their private vehicles to travel between sites and are reimbursed for mileage.

Due to the large amount of miles accumulated by these individuals for site visits, Administration recommends purchasing a District truck to be used by them daily. They will share use of the truck due to their staggered work schedules.

RECOMMENDATION:

It is recommended that the Board of Education authorize the purchase of a new truck for the Maintenance and Operations Department to be used primarily by the Director and Coordinator when conducting District business.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact is up to \$60,000 from the Routine Restricted Maintenance Account.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.4.

Consent Item D.2.5.
 Prepared by Karl Christensen
 March 1, 2022

Acceptance of Donations, Grants, and Bequests

BACKGROUND:

Board of Education policy #3290 specifies that gifts and donations, with a value over \$50, must be officially received by the Board of Education. The following donations, grants, and/or bequests have been offered to the District:

<i>Item</i>	<i>Approximate Value</i>	<i>Received From</i>	<i>Designated For Use At</i>
DONATIONS			
(None)			
GRANTS			
Santee School District Foundation Teacher Music Grants:			
<ul style="list-style-type: none"> • Wrist Ribbons, Drums, Rhythm Bells (R. Talbott) • Hand Bells, Song Cards (M. McNearney, P. O'Connell, T. O'Connell) • Speaker System, Microphone / Stand (K. Carpenter) • Desk Bell Sets (N. Torres, Dawson, Barvinchack, Lovett) • Boomwhackers 54 Tube Pack (M. Atkinson, C. Bakke) • Mobile Speaker (L. Butler) • Speaker System, Microphone / Stand (S. Coe) • Hand Bells, Thompson's Piano Course (S. Orsinelli) • Player Rhythm Sets (30) (K. Rosen, B. Bailey) • Floor Piano, Drum Set, Instrument Set (J. O'Connor) 	<p>\$100.00</p> <p>\$300.00</p> <p>\$100.00</p> <p>\$400.00</p> <p>\$200.00</p> <p>\$100.00</p> <p>\$100.00</p> <p>\$100.00</p> <p>\$200.00</p> <p>\$100.00</p>	<p>SSD Foundation</p>	<p>Sycamore Canyon School</p> <p>PRIDE Academy</p> <p>Carlton Hills School</p> <p>Pepper Drive School</p> <p>Pepper Drive School</p> <p>Carlton Hills School</p> <p>Sycamore Canyon School</p> <p>Chet F. Harritt School</p> <p>Pepper Drive School</p> <p>Sycamore Canyon School</p>
BEQUESTS			
(None)			
TOTAL RECEIVED	\$1,700.00		

RECOMMENDATION:

Administration recommends acceptance of the donations, grants, and/or bequests listed above for the District and authorization to send a letter of appreciation on behalf of the governing Board.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Educational Achievement	Assure the highest level of educational achievement for all students
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The donations, grants, and/or bequests listed above are valued at \$1,700.00.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.5.

Consent Item D.3.1.

Approval of Memorandum of Understanding with Central State University for Placement of Student Teachers in the Career Plus Early Childhood Education Major

Prepared by Dr. Stephanie Pierce
March 1, 2022

BACKGROUND:

Santee School District has entered into cooperative agreements with various universities in the past to provide field laboratory classroom placement for practicum students, student teachers, and interns. Santee School District has received a Memorandum of Understanding with Central State University for Student Teachers in the Career Plus Early Childhood Education Major. The terms of the agreement shall commence on March 2, 2022 and continue through March 2, 2023.

RECOMMENDATION:

Administration recommends that the proposed Memorandum of Understanding with Central State University for Student Teachers in the Career Plus Early Childhood Education Major be approved by the Board of Education.

This recommendation supports the following District goal:

- Implement a staff development plan as the cornerstone of employee performance and growth.

FISCAL IMPACT:

There is no fiscal impact to the district.

STUDENT ACHIEVEMENT IMPACT:

This agreement supports student learning by placing a practicum student, student teacher or intern in the classroom and provides students with an additional instructional resource.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.1.



**MEMORANDUM OF UNDERSTANDING BETWEEN CENTRAL
STATE UNIVERSITY'S COLLEGE OF EDUCATION
AND SANTEE SCHOOL DISTRICT**

This agreement is made and entered into by and between Central State University's (CSU) College of Education, hereinafter referred to as the College and **Santee School District** hereinafter referred to as the District.

1. The College agrees to assume responsibility for the following tasks:
 - a. planning and executing the student teaching program and field courses curriculum, faculty supervisory assignments with consultation from school partners;
 - b. ensuring that methods candidates and student teachers are fully admitted to their teacher education programs and are informed of District policies and regulations including dress codes and professional standards of behavior in and out of the classroom as well as their presence on social media;
 - c. certifying that all students placed within the school district have clear BCI and FBI criminal background checks on file with the College. No student will be placed in the school district with a disqualifying criminal conviction as listed in O.R.C. 3319.39;
 - d. completing and forwarding required information and materials by the District such as handbooks, etc.;
 - e. ensuring that candidates and student teachers understand that they are not permitted to contact District principals or cooperating teachers to make their own placements;
 - f. placing only observation and methods candidates and student teachers who have met criteria for such placement under College and District policies and regulations;
 - g. reviewing the CSU methods and student teaching handbooks with all critical stakeholders and following all guidelines and requirements;
 - h. assigning competent and experienced College faculty supervisors to oversee candidates' field assignments and student teaching;
 - i. providing preliminary and follow-up professional development, correction, written instructions such as the handbook etc., for all candidates and student teachers in the field;
 - j. requesting and adhering to District guidelines, protocol, procedures, etc.;
 - k. providing appropriate professional development and incentives for the District cooperating teachers or other District personnel as needed; and
 - l. withdrawing or dismissing any university supervisor, methods candidate or student teacher found to be unacceptable to the District for reasons of poor performance or other reasonable grounds.

Memorandum of Understanding – CSU and Santee School District

February 9, 2022

Page 2

2. The District agrees to assume responsibility for the following tasks:
 - a. providing opportunities for observation and methods candidates and student teachers to work in a learning and/or teaching classroom situations under the supervision of experienced, licensed, professional teachers;
 - b. assuming and maintaining responsibility for the placement of observation and methods candidates as well as student teachers;
 - c. allowing cooperating teachers time to participate in College training and preparation training;
 - d. assigning agreeable, experienced, licensed, professional cooperating teachers;
 - e. following the policies and procedures as listed in the College handbooks;
 - f. notifying the College of changes in the licensure status of any cooperating teacher;
 - g. maintaining confidentiality of candidates' records and data subject to the provisions of state and federal statutes; and
 - h. supplying the university supervisor with required District paperwork, forms, and information.

3. General provisions:
 - a. The term of this agreement shall commence on **March 2, 2022** and end on **March 2, 2023**.
 - b. Any amendments to this agreement must be made in writing.

School District: **Santee School District**

Signature: _____ Date: _____

Print Name: _____ Title: _____

University: **Central State University**

Signature: F. Erik Brooks Date: 02/22/2022

Print Name: F. Erik Brooks Title: Provost and VP for Academic Affairs

College: **College of Education**

Signature: Rajeev Swami Date: 2-22-22

Print Name: RAJEEV SWAMI Title: INTERIM DEAN

BACKGROUND:

The following personnel appointments, changes of status, leave requests, resignations, dismissals, and consultant requests are submitted for Board consideration. Italicized information indicates a change.

Certificated Staff

A. New Appointments:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date

B. Temporary Rehires:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date

C. Change of Status/Location:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date

D. Unpaid Leave Requests:

Employee	Location	Class/Step	Reason	Recommendation	Effective Date
1. Golokow, Julie	Cajon Park		Personal	Approve	02-28-22 to 06-08-22
2. Rosa, Shawna	Long-Term LOA		Personal	Approve	08-22 to 06-23

E. Resignations:

Employee	Location	Class/Step	Reason	Effective Date

F. 39-Month Reemployment:

Employee	Location	Class/Step	Reason	Effective Date

G. Dismissals:

Employee	Location	Class/Step	Effective Date

Classified Staff

H. New Appointments:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Flamion, Amanda	Child Nutrition Services	Director Child Nutrition/ MGT-01/ 8.0/ #30019339	\$0.00	\$8,370.25	03-14-22

I. Rehires:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date

J. Change of Status/Location:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date

K. Unpaid Leave Requests:

Employee	Location	Position/Class/Hours	Reason	Recommendation	Effective Date

L. Resignations:

Employee	Location	Position	Reason	Effective Date
1. Freund, Griselda	Chet F. Harritt	Food Service Worker I-A	Resignation	02-25-22
2. Morrissey, Kelli	Sycamore Canyon	Early Childhood Group Leader I	Resignation	02-25-22

M. 39-63 Month Reemployment:

Employee	Location	Position/Class/Hours	Effective Date

N. Dismissals:

Employee	Location	Position	Effective Date

RECOMMENDATION:

It is recommended that the Board of Education approve the listed personnel appointments, changes of status, leave requests, resignations, dismissals, and consultants.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.1.

Consent Item D.4.2.
Prepared by Tim Larson
March 1, 2022

Approval to Create Dispatcher/Driver Job
Description

BACKGROUND:

With the ever increasing amount of students transported to-and-from school by the Transportation Department, it has become evident of the need for a single, dedicated dispatch position, who is also able to support the Department in driving. As such, Administration is requesting the creation of a new Dispatcher/Driver position. Under the direction of the Director of Transportation, the Dispatcher will review and assist in the implementation of new bus/van routes and placing incoming students onto the appropriate route. This position better reflects the current needs and will replace the Dispatcher/Driver Instructor position.

RECOMMENDATION:

Administration recommends the creation of a Dispatcher/Driver position as reflected in the attached job description.

FISCAL IMPACT:

The Dispatcher position will be placed on the classified non-management salary schedule on Classification 25.5.

STUDENT ACHIEVEMENT IMPACT:

This is a personnel item.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.2.



Position Title	Dispatcher/Driver	Department	Transportation
Direct Report	Director, Transportation	Approval/Revision Date	
Classification	25.5	Pay Type	Hourly

Job Summary/Definition
Under the direction of the Director of Transportation, assist in planning and coordinate the implementation of the district's student transportation routing; dispatch buses and coordinate routes; extra-curricular trips, schedules, and driver's assignments; drive district vehicles as needed.

Examples of Duties/Responsibilities
<ol style="list-style-type: none"> 1. Assist in development of routes; make temporary arrangements for route changes and vehicle breakdowns in accordance with established guidelines; review routes and schedules to accommodate changes; update route sheets for drivers; arrange for substitute drivers as needed. 2. Dispatch emergency equipment to breakdown or accident locations; Assign substitute bus drivers as necessary; prepare substitute driver paperwork. 3. Maintain a variety of manual and electric logs and records, and files related to transportation; maintain records and prepare reports related to regular and special routes, schedules, driver attendance, and student discipline. 4. Assist in the coordination of charter vehicles; assure proper coverage of field trips. 5. Dispatch drivers and vehicles in accordance with the established schedules and to fulfill special transportation requests; communicate with drivers regarding schedule or route changes, vehicle breakdowns, accidents, emergencies, road conditions, road hazards and other concerns; notify drivers or authorities as appropriate; review routes for drivers as needed. 6. Perform a variety of administrative support functions for the Transportation Department such as sending and receiving emails, direct inquiries to the appropriate department or person as needed; place telephone calls to request, provide or verify information; support resolution of pupil transportation issues and concerns; inform school sites of transportation schedule changes. 7. Assess driver and attendant times for routing purposes, and assignments for the purpose of ensuring adequate coverage. 8. Substitute as a Bus Driver I or Van Driver as needed. 9. Perform related duties as assigned.

Qualifications Guide
Knowledge of:
<ul style="list-style-type: none"> • Principles and practices of transportation planning and dispatching transportation vehicles. • Applicable laws, codes, rules and regulations related to pupil transportation. • Location and attendance boundaries of District schools. • Appropriate pupil load and distribution. • Modern office practices, procedures, and equipment. • Interpersonal skills using tact, patience, and courtesy. • Oral and written communication skills.
Ability to:
<ul style="list-style-type: none"> • Plan, coordinate and develop bus routes and schedules. • Review routes and schedules to accommodate changes.



- Maintain a variety of logs, records, and files.
- Interpret, apply and explain laws, codes, rules and regulations related to assigned activities.
- Plan and organize work.
- Be flexible and adaptable.
- Communicate using a two-way radio.
- Understand and resolve issues, complaints, or problems.
- Meet schedules and timelines.
- Communicate effectively both orally and in writing.
- Establish and maintain cooperative and effective working relationships with others.

Training/Education and Experience

Any combination equivalent to graduation from high school, and three years as a school bus driver or two years as a dispatcher and the ability to obtain and maintain school bus driver certificate. Ability to obtain a valid Class B-PS California Driver's License within 12 months

Licenses:

Possession of a valid Class B-PS California Driver's License; a valid School Bus Driver's Certificate and a valid medical certificate; and the ability to obtain and maintain qualification for district vehicle insurance coverage.

Working Conditions/Physical Requirements:

WORKING CONDITIONS:
 Office and school bus environment.
 Exposure to fumes, dust, odors, oil/grease, and gases.
 Driving a vehicle to conduct work.

PHYSICAL DEMANDS:
 Hearing and speaking to exchange information.
 Dexterity of hands and fingers to operate a computer keyboard.
 Sitting for extended periods of time.
 Reaching, pulling, and pushing to open bus doors.
 Bending at the waist, kneeling, or crouching to inspect and wash buses.
 Seeing to read a variety of materials.
 Occasionally lift and/or move up to 25 pounds.

Board Adopted:	
Revised:	

Consent Item D.4.3.
Prepared by Tim Larson
March 1, 2022

Approval to Create Safety & Training
Instructor Job Description

BACKGROUND:

As the Transportation Department has evolved to continue to meet the strict requirements of student transportation in California, it has become evident of the need for the creation of a new Safety & Training Instructor position. The Safety & Training Instructor better reflects the current needs and will replace the Dispatcher/Driver Instructor position.

RECOMMENDATION:

Administration recommends the creation of a Safety & Training Instructor position as reflected in the attached job description.

FISCAL IMPACT:

The Safety & Training Instructor position will be placed on the classified non-management salary schedule on Classification 27.5.

STUDENT ACHIEVEMENT IMPACT:

This is a personnel item.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.3.



Position Title	Safety & Training Instructor	Department	Transportation
Direct Report	Director, Transportation	Approval/Revision Date	
Classification	27.5	Pay Type	Hourly

Job Summary/Definition
Under the direction of the Director of Transportation, operates a school bus/van on designated routes; organizes and conducts classroom, behind-the-wheel, renewal, and in-service training for new and experienced drivers; schedules and conducts required training and drills for students; in the role as a driver instructor, assesses driver performance in accordance with California Highway Patrol (CHP) requirements; maintains liaison with the school bus representative of the CHP; maintains records pertaining to driver qualifications.

Examples of Duties/Responsibilities
<ol style="list-style-type: none"> 1. Prepare and conduct classroom, behind-the-wheel, and in-service training; instruct drivers in the performance of their duties; may instruct other employees in the use of district vehicles. 2. Prepare and maintain pertinent driver records related to training and performance as required by regulations. 3. Monitor compliance with applicable provisions of California Motor Vehicle Code and Education Code as related to driving and transporting of students. 4. Assesses bus stops and routes to ensure compliance with applicable laws and regulations. 5. Maintain daily routine records and reports including pre-trip form, trip sheets, mileage, student loads, and use of safety equipment and supplies. 6. Review and assess driver knowledge and performance consistent with applicable codes and training. 7. Maintain necessary records and advise the department supervisor on drivers' proficiency with specific vehicles. 8. Instruct drivers, students, and others on proper bus behavior, emergency procedures, and use of special equipment. 9. May be required to participate in emergency clean-up of hazardous material spills. 10. Assist in the investigation of complaints and accidents. 11. Attend meetings, conduct research, and engage in required activities necessary to understand and implement new laws, regulations, and training procedures; and to remain current as a certified instructor. 12. May guide the work of other assigned support staff on vehicles regarding safety. 13. Communicate with school staff and parents regarding pupil behavior as needed. 14. Assists in routing, dispatching, and scheduling of busses as needed. 15. Substitute as a Bus Driver I or Van Driver as needed. 16. Perform related duties as assigned.

Qualifications Guide
<p>Knowledge of:</p> <ul style="list-style-type: none"> • The provisions of the California Motor Vehicle Code and the Education Code applicable to the operation of vehicles in the transportation of school children. • General procedures relating to routing, scheduling and maintenance of transportation services. • Prescribed safety processes and procedures related to the transportation of students. • Record keeping techniques. • Effective communication skills. • Methods used in training of employees for operation of district vehicles. • Proper operation of all district vehicles.



- Proper handling techniques of hazardous materials.
- First aid practices.

Ability to:

- Operate a school bus safely and efficiently.
- Learn a designated school bus route and alternative routes.
- Learn and carry out prescribed safety checks.
- Assess situations and ascertain proper action.
- Operate a two-way radio, wheelchair lift, and other special equipment as needed.
- Understand and carry out oral and written instructions.
- Establish and maintain cooperative relationships and effective communication with those contacted in the course of work.
- Remain calm in a variety of situations.
- Schedule and conduct effective classroom, behind-the wheel, renewal, and in-service training programs for drivers and prospective drivers.
- Plan, implement and recommend enforcement procedures of a department safety program.
- Assess an individual's compliance with safety requirements orally and in writing as related to training needs and recommend corrective measures.
- Coordinate training schedules and assignments.
- Maintain accurate records and prepare reports.

Training/Education and Experience

Any combination equivalent to graduation from high school and five (5) years' experience as a school bus driver qualified to drive Type 1 and Type 2 buses; possession of a certificate of completion of California Department of Education School Bus Driver Instructor Program in all training components for training bus drivers or eligibility to be accepted into and complete the program within 12 months.

Licenses:

Possession of a valid Class B-PS Commercial California Driver's License; a valid School bus Driver's Certificate; a valid medical certificate; a valid California School Bus Driver Instructor's License or eligibility to be accepted into the program; and the ability to qualify and maintain qualification for district vehicle insurance coverage.

Working Conditions/Physical Requirements:

WORKING CONDITIONS:

Office and school bus environment.
 Exposure to fumes, dust, odors, oil/grease, and gases.
 Driving a vehicle to conduct work.

PHYSICAL DEMANDS:

Hearing and speaking to exchange information.
 Dexterity of hands and fingers to operate a computer keyboard.
 Sitting for extended periods of time.
 Reaching, pulling, and pushing to open bus doors.
 Bending at the waist, kneeling, or crouching to inspect and wash buses.
 Seeing to read a variety of materials.
 Occasionally lift and/or move up to 25 pounds.

Board Adopted:

Revised:

BACKGROUND:

From time to time, the Santee School District contracts with individuals to provide various types of general services. Some services are on an as-needed basis billed at an hourly or daily rate, while other services are billed by the job.

RECOMMENDATION:

It is recommended that the Board of Education ratify the following short-term services agreement:

Vendor Name	Description of Services	Dates (s) of Service	Amount	Funding
Helen Meredith Riffel	Community Collaborative	02/22/2022 - 06/30/2022	\$48.44 per hour - Not to Exceed \$40,000	Pupil Services

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact of the Short-Term Services Agreement is detailed in the table above.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.4.

Consent Item D.4.5.
Prepared by Tim Larson
March 1, 2022

Approval of Internship Affiliation
Agreement with San Diego County
Superintendent of Schools (SDCOE)

BACKGROUND:

San Diego County Superintendent of Schools (SDCOE) is requesting to enter into an agreement with Santee School District for the purpose of providing Education Specialist interns. The SDCOE intern credential programs are partnered between the California Commission on Teacher Credentialing (CTC), an approved program sponsor and the district.

Approval of the internship affiliation agreement will be in effect for three (3) years commencing July 1, 2022 and shall expire June 30, 2025. Either party may terminate this agreement without cause by giving thirty (30) calendar days advance written notice to the other party.

RECOMMENDATION:

It is recommended that the Board of Education approve the internship affiliation agreement with San Diego County Superintendent of Schools.

FISCAL IMPACT:

There is no additional cost as a result of implementing this program. The cost per year for the program is five thousand dollars (\$5,000.00), paid by the intern candidate.

STUDENT ACHIEVEMENT IMPACT:

This agreement will support student learning by increasing the pool of qualified teachers and to better prepare future special education teachers.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.5.

INTERN AGREEMENT

This Agency Agreement (“Agreement”) is entered into between the **San Diego County Superintendent of Schools**, (hereinafter, “SDCOE”) and the **Santee School District** (hereinafter, “District” or “Employing Agency”) (collectively, “Parties”).

RECITALS

WHEREAS, teacher intern programs are a partnership between the California Commission on Teacher Credentialing (CTC), approved Program Sponsor and the California Employing Agency that elects to employ an individual on the basis of an intern credential;

WHEREAS, SDCOE is a CTC-approved Program Sponsor and District is an Employing Agency that elects to employ individuals on the basis of an intern credential;

WHEREAS, District acknowledges that there is a shortage of teachers and that current certificated employees will not be displaced when hiring interns, and interns meet the *Every Student Succeeds Act* (ESSA) regulations and definitions, and the interns will be placed in a classroom to teach a subject area compliant with their district intern credentials;

WHEREAS all parties are aware that intern credentials are limited to an EL authorization that satisfies requirements for Specially Designed Academic Instruction Delivered in English (SDAIE) and do not satisfy requirements to teach ELD in a departmentalized setting;

WHEREAS, the supervision and support of interns is the responsibility of both the Program Sponsor and the District;

WHEREAS, SDCOE and District agree to partner together to provide the Teacher Effectiveness and Preparation (TEP) Intern Program for eligible teachers working in the District;

WHEREAS Intern programs are the result of a partnership between the institution who prepare teachers (SDCOE) and the employer. Pursuant to Section 80033 of Title 5 of the California Code of Regulations (C.C.R.), every approved intern program must have a signed agreement between the District and the SDCOE detailing the support and supervision that will be provided to interns. CTC states that the supervision and support of interns is the responsibility of both the Commission-approved teacher preparation program and the employer. The combination of employer-provided support and mentoring, and program supervision provided to the intern, should be a minimum of 2-4 hours per week. (CTC, PSC 3C-22)

ACCORDINGLY, IT IS HEREBY AGREED between the parties hereto as follows:

1. **TERM:** This THREE-YEAR agreement shall become effective as of July 1, 2022 and shall expire June 30, 2025.

2. RESPONSIBILITIES OF THE PARTIES:

2.1 DISTRICT OR EMPLOYEE AGENCY

- a. The Employing Agency will assign a representative (e.g. Assistant Superintendent or site Principal) to act as a contact person with the SDCOE TEP District Intern Program.
- b. At the time of hiring an intern teacher, the Employing Agency will identify a mentor teacher and allocate additional personnel if needed to provide on-site support for the intern.
 - i. The mentor teacher and additional personnel working with the intern shall possess a Clear or Life Credential in the same areas as the intern, have a minimum of three years of successful teacher experience, and have an English Language Authorization.
 - ii. The Employing Agency shall determine the terms of employment for the mentor teacher and additional personnel. It is at the discretion of the Employing Agency to determine if the mentor teacher and additional personnel receive compensation, and, if so, compensation is the responsibility of the Employing Agency.
 - iii. To meet the CTC and 5 CCR § 80033 requirement of 144 hours of required support and supervision per year, the District will ensure that the intern receives a minimum of 50 hours of support (no less than 5 hours per month) with the mentor teacher and an additional 100 hours with additional personnel per year. Support may include, but is not limited to, weekly planning of curriculum and assessments, coaching in the classroom, problem-solving regarding student issues, lesson planning based on student data analysis and professional learning communities. The intern and on-site mentor will be responsible for documenting hours of support provided by the Employing Agency.
 - iv. For those interns who do not already have an English Language Authorization from a current California credential or passing score on the California Teacher of English Learners ("CTEL") exam, the Employing Agency will ensure that the intern receives an additional 25 hours of the required 45 hours per year related to working with English Learners. (For additional ideas for support, see CTC Professional Services Committee ["PSA"] 13-06 Appendix B.)
 - v. The mentor teacher and additional personnel should be immediately available to assist the intern with planning lessons that are appropriately designed and differentiated for English Learners, including assessing language needs and progress, and supporting making content instruction accessible for English Learners, e.g. through in-classroom modeling and coaching as needed.
 - vi. The Employing Agency will ensure there is protected time for the mentor and additional personnel to work with the intern within the school day and school week.
 - vii. The onsite mentor will receive a minimum of 10 hours of training per CTC requirement from the Program Sponsor, part of which may be provided by the Employing Agency with evidence provided to the Program Sponsor.
- c. As defined in Education Code Sections 56031, 56360, and 56361, for Education Specialist candidates' experiences will reflect the continuum of special education services provided from 0-22 to meet the diverse needs of students with a broad range of service delivery options, to include general education settings. Opportunities for

- experiences in additional classrooms will be provided at candidates' school site or district/agency.
- d. The Employing Agency will advise site administrators regarding inappropriate assignment of interns to extremely challenging / complex teaching assignments
 - e. The Employing Agency will advise site administrators that TEP intern candidates require a timely departure from school campus on the days that they are attending TEP classes.
 - f. The Employing Agency will minimize extra duty assignments for TEP intern candidates.
 - g. The Employing Agency will provide internet access to visiting TEP program personnel.
 - h. The Employing Agency will support and assist the interns who must meet the video-recording requirement for CalTPA Cycle 1 and Cycle 2, and required fieldwork assignments, including permission slips.
 - i. If appropriate, the Employing Agency will assist the SDCOE TEP District Intern Program Accounts Manager to establish monthly payroll deduction for the intern or encourage hired interns to make other payment arrangements to make sure their program tuition stays current.
 - j. The Employing Agency will provide evaluation data as requested by the CTC and the SDCOE TEP District Intern Program, including survey completion, demographic and/or retention information.
 - k. The Employing Agency will release SDCOE TEP District Program intern teachers to participate in 2 half-days per year of professional development observations as part of in-kind match to fulfill program standards related to experiencing diverse settings and a variety of service delivery models.
 - l. The Employing Agency will apply all TEP units earned for the advancement of the candidate on the district salary when the preliminary credential is granted as per ED CODE 44327.
 - m. If necessary, if the intern's site is located outside the local area of SDCOE (e.g. more than 45 minutes away), the Employing Agency may be asked to assist in identifying a Field Supervisor for the intern.

2.2 PROGRAM SPONSOR PROVIDED BY SDCOE

- a. The Program Sponsor will provide administration, management, and coordination of the TEP District Intern Program as approved by CTC.
- b. The Program Sponsor shall provide training to administrators to acquaint them with TEP District Intern Program goals, requirements for participants, and administrator responsibilities.
- c. The Program Sponsor shall identify a Field Supervisor and allocate additional personnel if needed to provide on-site support for the intern.
 - i. The Field Supervisor and additional personnel working with the intern shall possess a Clear or Life Credential in the same area as the intern, have a minimum of three years of successful teaching experience, and have an English Language Authorization.
 - ii. The Program Sponsor shall provide appropriate orientation and training for the Field Supervisor and additional personnel, including, but not limited to, characteristics of coaching, time and frequency of visitations, Teaching Performance Expectations (rev. 2018), both universal and credential specific, and process for documenting observations and evaluation of the intern.

- iii. The Program Sponsor will ensure that the intern receives a minimum of 40-50 hours of support from the Field Supervisor (16 to 20 visits each year), and at least 8 formal observations each year. Support may include, but is not limited to, reflecting on the candidate's planning of curriculum and assessments, coaching within the classroom, analyzing instruction with reference to the Teaching Performance Expectations, and problem-solving regarding student issues. The intern and Field Supervisor will be responsible for documenting hours received from the Program Sponsor, e.g., administrators, instructors, and additional personnel.
 - iv. For those interns who do not already have English Language Authorization from a California credential or passing score on the CTEL exam, the Program Sponsor will ensure that the intern receives an additional 20 hours of in-classroom coaching specific to the needs of English Learners from the Field Supervisor and additional personnel.
- d. The Program Sponsor will maintain records of the TEP interns and provide advisement and feedback to the participants as to their progress.
 - e. Onsite mentors will receive a minimum of 10 hours of training from the Program Sponsor (and possibly the Employing Agency) per CTC requirement.
 - f. The Program Sponsor will be responsible for establishing effective and on-going communication with Employing Agency and TEP District Intern personnel (e.g. Field Supervisor, Advisors, Intern Coordinator) as appropriate to ensure a successful teaching experience for the intern.
 - g. The Program Sponsor will ensure that the district human resources director and site administrator are informed about the requirement of staying in good academic and financial standing with the program in order to continue with employment.
 - h. The Program Sponsor will be responsible for providing the intern with procedures to document and monitor the CTC required hours of mentoring and support from the employer and the District Intern program.
 - i. The Program Sponsor will provide all CTC-required coursework for the preliminary credential.
 - j. The Program Sponsor will coordinate Leadership Advisory meetings to provide an ongoing system of program development and evaluation that leads to substantive program improvements in teacher development associated with the CTC requirements.
 - k. The County Superintendent will submit the District Intern credential application and provide assistance and support with credentialing issues.

3. COST OF SERVICES:

The cost per year for the program is Five Thousand Dollars (\$5,000.00), paid by the intern candidate. If applicable, Local Solutions participating districts receive a set number of no-cost participants as noted in the attached Exhibit A. Cost of the program is subject to change annually, and dependent on the specific credential earned.

4. DURATION OF INTERNSHIP:

Once a student has been accepted as an Intern by SDCOE, and if the student remains in good standing in the Program at SDCOE and within the Employing Agency's policies and performance standards, the Intern is expected to finish his/her internship at Employing Agency. However, an Intern who performs below acceptable Employing Agency or SDCOE standards, after appropriate support and advice efforts have been performed, may be removed from the paid

internship position by the Employing Agency and/or removed from his/her Program by SDCOE. All services provided by SDCOE and Employing Agency pursuant to this Agreement shall terminate upon an Intern's removal from the Employing Agency or termination of participation in the Program.

5. **INTERN AGREEMENT:** All Interns will be required to review and complete an Intern Program Agreement, enumerating program policies, tuition schedule and other applicable fees.
6. **LIABILITY INSURANCE:** The Hiring Institution and the Teacher Education Program will obtain and maintain a broad form commercial general liability insurance policy with coverage of at least \$1,000,000 (one million dollars) for each occurrence and \$2,000,000 (two million dollars) in the aggregate, with no exclusion for molestation or abuse. The Parties will provide proof of such insurance upon execution of this Agreement to each other. For purposes of this Agreement, each of the Parties will provide workers' compensation insurance coverage for their own employees.
7. **INDEMNIFICATION:** SDCOE and District shall hold each other harmless, defend and indemnify their respective agents, officers, and employees from and against any liability, claims, actions, costs, damages or losses of any kind, including death or injury to any person and/or damage to property, arising out of the activities of SDCOE or District or their agents, officers and employees under this Agreement. This indemnification shall be provided by each party to the other party regarding its own activities undertaken pursuant to this Agreement, or as a result of the relationship thereby created, including any claims that may be made against either party by any taxing authority asserting that an employer-employee relationship exists by reason of the Agreement, or any claims made against either party alleging civil rights violations by such party under Government Code section 12920 *et seq.* (California Fair Employment and Housing Act). This indemnification obligation shall continue beyond the term of the Agreement as to any acts or omissions occurring under this Agreement or any extension of the Agreement.
8. **TERMINATION:** Either party may terminate this Agreement without cause by giving thirty (30) calendar days advance written notice to the other party.
9. **INDEPENDENT CONTRACTOR.** The parties understand that each of the parties and its employees, agents, officers, and associates are an Independent Contractor and not an employee, agent, officer, or associate of the other party. Neither party will provide fringe benefits, including health insurance, holidays, paid vacation, worker's compensation, or any other employee benefit, for the benefit of the other party or its employees, agents, officers, and associates.

10. TOBACCO-FREE FACILITY. SDCOE is a tobacco-free facility. Tobacco use (smoked or smokeless) is prohibited at all times on all areas of SDCOE property.

11. GOVERNING LAW/VENUE. In the event of litigation, the Agreement and related matters shall be governed by and construed in accordance with the laws of the State of California. Venue shall be with the appropriate State or Federal court located in San Diego County.

12. FINAL APPROVAL. This Agreement is of no force or effect until approved by signature by the San Diego County Superintendent of Schools or his designee, the Assistant Superintendent of Business Services.

13. ENTIRE AGREEMENT. This Agreement represents the entire Agreement and understandings of the parties hereto and no prior writings, conversations, or representations of any nature shall be deemed to vary the provisions hereof. This Agreement may not be amended in any way except by a writing duly executed by both parties hereto.

The Parties, having read and considered the above provisions, indicate their agreement by their authorized signatures below.

SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS

SANTEE SCHOOL DISTRICT

By (Authorized Signature)

By (Authorized Signature)

Michael Simonson

Tim Larson

Name (Type or Print)

Name (Type or Print)

Deputy Superintendent, Chief Business Officer

Title

9625 Cuyamaca

District Address

Santee, CA 92071

District City, State, Zip

Date

March 1, 2022

Date

Consent Item D.4.6.
Prepared by Tim Larson
March 1, 2022

Adoption of Resolution No. 2022-11 for Non-
Reelection of Temporary Certificated Non-
Management Employees

BACKGROUND:

In order to release temporary certificated employees, the Board must serve notice to those employees who may not be offered employment for the next school year. Since the final impact of leaves, retirements, and other attrition is unknown at this time, the District has a practice of serving a notice of non-reelection to all temporary teachers. This notice does not impact the employees' rights for consideration of employment based upon need during the next school year.

RECOMMENDATION:

It is recommended that the Board of Education adopt Resolution No. 2022-11, regarding the non-reelection of temporary certificated non-management employees.

If the District is in a position to increase the number of classroom teachers to meet the demand, the District may hire back the appropriate number of temporary teachers in alignment with any increase in enrollment.

FISCAL IMPACT:

Fiscal impact is unknown at this time due to class reorganization.

STUDENT ACHIEVEMENT IMPACT:

There is no student achievement impact.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.6.

SANTEE SCHOOL DISTRICT
Resolution No. 2022-11

WHEREAS, employees' number:

635919	632899	478553	510287	626393	625627	603793	627096
641292	508892	626909	627736	535875	641705	638769	642624
622634	391746	465465	617046	641286	641806	520302	640257
641291	639222	633757	642035	241702	641288	542899	637647
537065	638237	545148	625893	638476	637310	641295	637658
627726	606680	639197	645477	637473	644319	617607	
631987	607677	615568	645114	623987	546784	624762	
215440	438046	634841	639223	640997	638800	637294	

are temporary and/or probationary employees of the District hired for the 2021-2022 school year; and

WHEREAS, Education Code section 44954 authorizes Governing Boards of school districts to release temporary employees and not reelect them for the following school year; and

WHEREAS, Education Code Section 44929.21 requires that the Governing Board, on or before March 15th of the second probationary year, shall notify a probationary employee, in a position requiring certification qualifications, of the decision to reelect or not reelect the employee to such a position for the next succeeding school year; and

WHEREAS, the Governing Board of the Santee School District has determined to release employees' number:

635919	632899	478553	510287	626393	625627	603793	627096
641292	508892	626909	627736	535875	641705	638769	642624
622634	391746	465465	617046	641286	641806	520302	640257
641291	639222	633757	642035	241702	641288	542899	637647
537065	638237	545148	625893	638476	637310	641295	637658
627726	606680	639197	645477	637473	644319	617607	
631987	607677	615568	645114	623987	546784	624762	
215440	438046	634841	639223	640997	638800	637294	

effective June 8, 2022;

BE IT THEREFORE RESOLVED:

The Board hereby directs that a notice of release be sent by the District to employees' number:

635919	632899	478553	510287	626393	625627	603793	627096
641292	508892	626909	627736	535875	641705	638769	642624
622634	391746	465465	617046	641286	641806	520302	640257
641291	639222	633757	642035	241702	641288	542899	637647
537065	638237	545148	625893	638476	637310	641295	637658
627726	606680	639197	645477	637473	644319	617607	
631987	607677	615568	645114	623987	546784	624762	
215440	438046	634841	639223	640997	638800	637294	

notifying the employees of the Governing Board's decision to not reelect him/her for the 2022-2023 school year.

ADOPTED by the Governing Board of Santee School District this 1st day of March, 2022.

YES: _____
NOES: _____
ABSENT: _____

STATE OF CALIFORNIA
COUNTY OF SAN DIEGO

I, Ken Fox, Clerk of the Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the Board at a regularly called and conducted meeting held on said date.

Ken Fox
Clerk of the Board of Education

March 1, 2022
Date

Item E. DISCUSSION AND/OR ACTION ITEMS

Agenda Item E.

Discussion and/or Action Item E.1.1.
Prepared by Dr. Kristin Baranski
March 1, 2022

Summary of California Endemic Plan, K-12
Education

BACKGROUND:

During a press conference on February 17, Governor Newsom unveiled the state's SMARTER Plan, the next phase of California's pandemic response. During the press conference, Governor Newsom shared he would announce the next phase of the endemic response on February 28.

This evening, Administration will provide the Board of Education with a summary of Governor Newsom's press conference, from February 28, and its impact on K-12 education.

RECOMMENDATION:

This is an informational item.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.1.1.

Discussion and/or Action Item E.2.1. Approval of Second Interim Report for 2021-22
Prepared by Karl Christensen
March 1, 2022

BACKGROUND:

Assembly Bill 2861, which became effective January 1, 1987, requires that school districts prepare and submit interim financial reports so that governing boards, the State Controller, and the Superintendent of Public Instruction are informed of school districts' financial conditions for the current and future years. The Board of Education is required to designate either a positive, qualified, or negative certification regarding the District's ability to meet its financial obligations for the current year and two subsequent years.

Provided for the Board's review and approval is the interim report as of January 31, 2022 for the Santee School District. Copies of the interim report for the public's review will be available at the meeting or upon a request to the Fiscal Services department.

The District is designating a positive certification for the second interim.

RECOMMENDATION:

It is recommended that the Board of Education approve a positive certification for the Second Interim Report regarding the District's ability to meet its financial obligations for the 2021-22 fiscal year and two subsequent years.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact for the General Fund and other funds will be presented at the meeting.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.1.

Discussion and/or Action Item E.2.2. Approval of Monthly Financial Report
 Prepared by Karl Christensen
 March 1, 2022

BACKGROUND:

Administration has prepared the accompanying Monthly Financial Report covering the period January 1, 2022 through January 31, 2022 prepared on a cash and modified accrual basis and include the District's revenue, expenditure, and cash activities.

RECOMMENDATION:

It is recommended that the Board of Education approve the Monthly Financial Report, as presented.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The Monthly Financial Report shows a beginning cash balance of \$21,384,253; cash receipts of \$11,555,912; and disbursements of \$7,061,968 are reflected for the period of January 1, through January 31, 2022 resulting in an ending cash balance of \$25,878,197 as of January 31, 2022.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.2.

Monthly Financial Report - January

1

CASH REPORT FOR JANUARY

	Actual	Projected*	Difference
Beginning Cash Balance as of January 1, 2022	\$21,384,253	\$21,384,253	\$ -
INCOME			
A. Local Control Funding Formula			
State Aid	2,592,663	2,592,663	\$ -
Property Taxes	4,425,765	4,425,765	\$ -
B. Federal Income			
Federal Funding	1,573,816	1,573,816	\$ -
C. State Income			
Lottery	496,893	496,893	\$ -
Other State Funding	1,508,504	1,508,504	\$ -
EPA Funding	-	-	\$ -
D. Local Income			
Other Local Income	174,490	174,490	\$ -
Spec Ed	650,183	650,183	\$ -
Interest	29,516	29,516	\$ -
E. Due to/Due from other funds	104,082	104,082	\$ -
F. Debt Proceeds			\$ -
TOTAL INCOME	\$11,555,912	\$11,555,912	\$ -
Beginning Balance Plus Income	\$32,940,165	\$32,940,165	\$ -
DISBURSEMENTS			
G. Commercial Warrants	\$ 1,000,195	\$ 1,000,195	\$ -
H. Salary and Benefits	5,950,640	5,950,640	\$ -
I. Other Outgo	111,133	111,133	\$ -
J. Interfund Borrowing Out	-	-	\$ -
K. Budget Adjustments	-	-	\$ -
TOTAL DISBURSEMENTS	\$7,061,968	\$7,061,968	\$ -
Ending Cash Balance as of January 31, 2022	\$25,878,197	\$25,878,197	\$ -

* Based on Cash Flow Projection at Second Interim FY 2021-22

**Budget Revisions
Through January 31, 2022
2021-22 Revised Budget**

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>
Beginning Fund Balance	21,024,472	2,548,151	23,572,622
Estimated Income	51,453,207	37,192,547	88,645,754
Estimated Expenditures	50,459,910	36,525,085	86,984,995
Change in Fund Balance	993,297	667,462	1,660,759
Projected Ending Fund Balance	22,017,769	3,215,613	25,233,381
Less: Restricted Program Carryovers	-	3,215,613	3,215,613
Less: Non-Spendable			
Prepaid Expenses	375,869	-	375,869
Revolving Cash Fund	20,000	-	20,000
Stores Inventory	122,017	-	122,017
Less: Assigned Vacation Carryover	474,800	-	474,800
Assigned Site Carryover Balances	-	-	-
Less: Economic Uncertainty Reserve	2,609,550	-	2,609,550
Less: Reserve for State Budget Uncertainty	-	-	-
Uncommitted/Unassigned/Unappropriated Fund Balance	18,415,533	-	18,415,533
Fund 17 Projected End of Year Balance	-	-	-
Projected Reserves	<u>21,025,083</u>	<u>-</u>	<u>21,025,083</u>
	<u>January</u>	<u>December</u>	
Projected Reserve % 2021-22¹	24.17%	23.49%	
Projected Reserve % 2022-23²	16.72%	19.61%	
Projected Reserve % 2023-24²	10.37%	12.53%	

As a % of the Estimated Expense Total¹

Based on Multi-Year Projection at 2nd Interim- January 2022²

Discussion and/or Action Item E.3.1.
Prepared by Tim Larson
March 1, 2022

Ratification of Memorandum of Understanding (MOU) Between Santee School District and California School Employees Association and its Santee Chapter #557

BACKGROUND:

Santee School District and the California School Employees Association and its Santee Chapter #557 (CSEA) have negotiated a Memorandum of Understanding (MOU) regarding the negotiable impacts and effects of adding the Juneteenth holiday to the list of employee holidays. President Joe Biden signed Juneteenth into law as a Federal holiday on June 17, 2021.

CSEA leadership agreed to and signed the MOU on January 28, 2022. The negotiated language is attached for your consideration.

RECOMMENDATION:

It is recommended that the Board of Education ratify the Memorandum of Understanding agreements between Santee School District and the California School Employees Association and its Santee Chapter #557 (CSEA).

FISCAL IMPACT:

The fiscal impact of the agreement is determined by the number of eligible employees based on the current collective bargaining agreement language on employee work year.

STUDENT ACHIEVEMENT IMPACT:

This is a personnel item.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.3.1.

MEMORANUM OF UNDERSTANDING
BETWEEN
the
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION
and it's
SANTEE CHAPTER # 557
and the
SANTEE SCHOOL DISTRICT

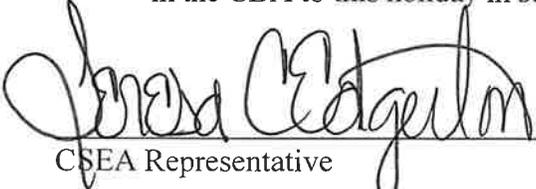
January 28, 2022

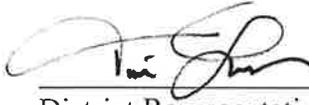
Whereas, on Thursday, June 17, 2021, President Joe Biden declared Juneteenth (June 19th) a federal holiday.

Whereas the District and CSEA have a mutual interest in ensuring observation of Juneteenth in future years.

Now therefore the parties agree as follows:

1. The holiday *Juneteenth* be included in the list of holidays in the Collective Bargaining Agreement (CBA).
2. All contract language regarding classified employee holidays shall be applied as outlined in the CBA to this holiday in subsequent years.

 1/28/22
CSEA Representative Date

 1/28/22
District Representative Date

 1/28/22
CSEA Representative LRR Date

 1/28/22
CSEA Representative Date

 1/28/22
CSEA Representative Date

 1/28/22
CSEA Representative Date

 1/28/22
CSEA Representative Date

Item F. BOARD POLICIES AND BYLAWS

Agenda Item F.

Board Policies and Bylaws Item F.1.1.
Prepared by Dr. Kristin Baranski
March 1, 2022

First Reading: Revised Board Policies (BP):
• BP 6112 – School Day
• BP 6143 – Course of Study

BACKGROUND:

The attached revised Board Policy and Board Bylaw were updated to conform with California School Board Association’s (CSBA) language.

BP 6112 – School Day

Policy updated to reflect clarification in the California Department of Education's Frequently Asked Questions about Independent Study that minimum school day requirements for regular school attendance apply to traditional independent study programs.

BP 6143 – Course of Study

Policy updated to (1) expand student characteristics for which districts may not provide any course separately or require or refuse participation, (2) include that the district's course of study may provide for a rigorous academic curriculum that integrates academic and career skills, includes applied learning across all disciplines, and prepares students for high school graduation and career entry, and (3) clarify that the a-g requirements for the University of California and California State University system is 15 yearlong or 30 semesters.

RECOMMENDATIONS:

Revised Board Policy 6112 – School Day; BP 6143 – Course of Study, are being presented for first reading. Action, if any, is at the discretion of the Board.

FISCAL IMPACT:

There is no fiscal impact to the district by revising this board policy.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.1.1.

SCHOOL DAY

~~The Governing Board shall fix the length of the school day subject to the provisions of law.~~

~~The length of the school day shall apply equally to students with disabilities unless otherwise specified in the student's individualized education program or Section 504 plan.~~

~~The schedule for elementary schools shall include at least one daily period of recess of at least 20 minutes in length in order to provide students with unstructured but supervised opportunities for physical activity.~~

The Governing Board shall fix the length of the school day in accordance with law. (Education Code 46100)

At each school, the length of the school day shall be the same for all students, except as otherwise permitted by law. For any student with a disability, the length of the school day shall be as specified in the student's individualized education program or Section 504 plan.

The daily schedule for elementary schools shall include at least one period of recess of at least 20 minutes, during which students shall be provided supervised opportunities to engage in unstructured physical activity.

In establishing the daily instructional schedule for each secondary school, the Superintendent or designee shall give consideration to course requirements and curricular demands, availability of school facilities, and applicable legal requirements.

The Board encourages flexibility in scheduling so as to provide longer time blocks or class periods when appropriate and desirable to support student learning, provide more intensive study of core academic subjects or extended exploration of complex topics, and reduce transition time between classes.

Prior to implementing a block or alternative schedule that will allow secondary students to attend school for fewer school days than the total number of school days for which the school is in session, the Board shall consult in good faith, in an effort to reach agreement with the certificated and classified employees of the school, parents/guardians of the students who would be affected by the change, and the community at large. Such consultation shall include at least one public hearing for which the Board shall give adequate notice to the employees and to the parents/guardians of affected students. (Education Code 46162)

Legal Reference: (see next page)

Legal Reference:

EDUCATION CODE

37202 Equal time in all schools

37670 Year-round schools

46010 Total days of attendance

46100 Length of school day

46110-46119 ~~Attendance in Kindergarten and elementary schools, day of attendance~~

46140-46147 ~~Attendance in Junior high school and high school, day of attendance~~

46160-46162 Alternative schedule - junior high and high school

46170 Continuation schools, minimum day

46180 Opportunity schools, minimum day

46190-46192 Adult education classes, (day of attendance)-

46200-46206 Minimum instructional time

48200 ~~Compulsory attendance for~~ minimum school day

48663 Community day school, minimum school day

48800-48802 Concurrent enrollment in community college

51222 Physical education, instructional minutes

51760-51769.5 Work experience education

52325 Regional occupational center, minimum day

8970-8974 Early primary program, including extended-day kindergarten

Management Resources:

~~NATIONAL ASSOCIATION FOR SPORT AND PHYSICAL EDUCATION POSITION STATEMENTS~~

NASPE

Position Statement Recess for Elementary School Students, 2006

STATE BOARD OF EDUCATION POLICY STATEMENTS

99-03 Physical Education (PE) Requirements for Block Schedules, July 2006

U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

Extending Learning Time for Disadvantaged Students, August 1995

WEST ED PUBLICATIONS

Full-Day Kindergarten: Expanding Learning Opportunities, Policy Brief, April 2005

WEB SITES

California Department of Education: <http://www.cde.ca.gov>

National Association for Sport and Physical Education: <http://www.aahperd.org/naspe>

State Board of Education: <http://www.cde.ca.gov/re/lr/wr/waiverpolicies.asp>

U.S. Department of Education: <http://www.ed.gov>

WestEd: <http://www.wested.org>

COURSES OF STUDY

The Governing Board recognizes that a well-aligned well-articulated sequence of courses fosters academic growth progress and provides for the best possible use of instructional time. The district's course of study shall provide students with opportunities to attain the skills, knowledge, and abilities they need to be successful academically, professionally, and personally. in school, college, and/or the workplace.

The Superintendent or designee shall establish processes for ensuring the articulation of courses across grade levels within the district ~~and, as necessary, shall work with representatives of appropriate area districts to ensure articulation of courses between elementary and secondary schools.~~ As necessary, the Superintendent or designee shall work with representatives of appropriate area districts and postsecondary institutions to ensure articulation of courses with other institutions to which district students may matriculate. The sequence of courses shall be designed to ensure that each course provides adequate preparation for the next course in the sequence, only utilizes prerequisites that are essential to success in a given program or course, avoids significant duplication of content, and allows for reinforcement and progression in the subject matter.

The district shall not provide any course separately or require or refuse participation by any student on the basis of the student's actual or perceived sex, sexual orientation, gender, gender expression, gender identity, ethnic group identification, immigration status, race, ancestry, national origin, religion, color, mental or physical disability, or any other characteristic listed in Education Code 200 and 220, Government Code 11135, or Penal Code 422.55, or the student's association with a person or group with one or more of such actual or perceived characteristics. (Education Code 200, 220; Government Code 11135; Penal Code 422.55; 5 CCR 4940)

Elementary Grades

The Board shall adopt a course of study for elementary grades that sufficiently prepares students for the secondary school course of study.

Secondary Grades

The district shall offer all otherwise qualified students in grades 7-12 a course of study that prepares them, upon graduation from high school, to meet the requirements and prerequisites for admission to California public colleges and universities and to attain entry-level employment skills in business or industry. The district's course of study may provide for a rigorous academic curriculum that integrates academic and career skills, includes applied learning across all disciplines, and prepares all students for high school graduation and career entry. (Education Code 51228)

In addition, the course of study for students in grades 9-12 shall include instruction in skills and

COURSES OF STUDY

knowledge for adult life, career technical training, and a timely opportunity for all otherwise qualified students to enroll, within four years, in each course necessary to fulfill the requirements and prerequisites for admission to California public colleges and universities prior to graduation. (Education Code 51224, 51228)

The Superintendent or designee shall develop a process by which courses that meet California college admission criteria (referred to as "a-g" course requirements) are submitted to the University of California for review and certification. The Superintendent or designee shall maintain an accurate list of all current high school courses that have been so certified, shall ensure that the list is provided annually to all students in grades 9-12 and their parents/guardians, and shall make updated lists readily available. (Education Code 51229, 66204)

*Legal Reference:*CODE OF REGULATIONS, TITLE 5

10020-10049 Automobile driver education and training

10060 Physical education program

4940 Nondiscrimination; course access

EDUCATION CODE

33319.3 Driver education; CDE materials on road rage

33540 Standards for government and civics instruction ~~Government and civics instruction in interaction with government agencies~~

48980 Parental notifications

51202 Instruction in personal and public health and safety

51203 Instruction on alcohol, narcotics and restricted dangerous drugs

51204 Course of study designed for student's needs

51204.5 History of California; contributions of men, women and ethnic groups

51210-51212 ~~Areas~~ Course of study for grades 1-6

51220-51229 Course of study for grades 7-12

51241 Temporary, two-year or permanent exemption from physical education ~~Exemption from physical education~~51911-51921 Comprehensive health educational ~~plans~~51930-51939 California Healthy Youth Act ~~Comprehensive Sexual Health and HIV/AIDS Prevention Act~~

51940 Curriculum for brain and spinal cord injury prevention

53278 53280 ~~Supplemental School Counseling Program~~60040-60052 Requirements for instructional materials

66204 Certification of high school courses as meeting university admission criteria

HEALTH AND SAFETY CODE

11032 Definition of dangerous drugs

UNITED STATES CODE, TITLE 20

6101-6251 School-to-Work Opportunities Act of 1994

Management Resources:

WEB SITESCSBA: <http://www.csba.org>California Career Resource Network: <http://www.californiacareers.info> California Colleges.edu:<http://www.californiacolleges.edu>California Department of Education: <http://www.cde.ca.gov>University of California, Certified Course Lists: <http://doorways.ucop.edu/list>University of California, College Prep Online Courses and Services: <http://www.uccp.org>

Policy adopted: August 17, 2010

Revised:

SANTEE SCHOOL DISTRICT

Santee, California

Item G. Budget Workshop
Prepared by Karl Christensen
March 1, 2022

BACKGROUND:

On January 10, 2022, the Governor unveiled his plans for the 2022-23 State Budget. His plan is only a proposal at this point. The Legislature and the Governor will work over the next several months to refine elements of the State Budget to be enacted in June.

Administration and staff are in the process of obtaining stakeholder input for the LCAP Annual Update and planning for the 2022-23 district budget. The annual Budget Workshop provides the Board an opportunity to review budget priorities in light of the Governor's Budget Proposal, the Local Control Accountability Plan, needs throughout the District, and fiscal solvency. The following topics will be discussed:

1. State Budget Update
2. Average Daily Attendance and LCFF Funding
3. Revised Multi-Year Projection
4. Budget Advisory Committee Considerations
5. Significant Unrestricted General Fund Budget Changes
6. New Restricted Programs and Costs
 - a. COVID Related Funds
 - b. Expanded Learning Opportunity Program (ELOP)
 - c. Student Engagement and Well-Being
 - d. Special Education Alternative Dispute Resolution and Learning Recovery
 - e. Universal PreK

Depending on Board direction provided tonight, the concepts and ideas presented will be incorporated into the Adopted Budget for action by the Board at the June 21, 2022 regular meeting.

RECOMMENDATION:

This is an information item. Action, if any, is at the discretion of the Board of Education.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Educational Achievement	Assure the highest level of educational achievement for all students
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility
✓	Staff Development	Implement a staff development plan as the cornerstone of employee performance and growth
✓	Student Well-Being	Provide social, emotional, and health service programs, integrated with community resources, to foster student character and personal well-being

FISCAL IMPACT:

To be determined.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item G.

Item H. EMPLOYEE ASSOCIATION COMMUNICATION

Item I. ORGANIZATIONAL BUSINESS

Item J. BOARD COMMUNICATION

Item K. CLOSED SESSION

Item L. RECONVENE TO PUBLIC SESSION

Item M. ADJOURNMENT

Agenda Items H, I, J, K, L, and M.